



One Southampton Row
London WC1B 5HA
T: 0345 08 08 500
metrobankonline.co.uk

Registered Scheme Admin Ltd
Venture Wales, Pentrebach
Merthyr Tydfil
CF48 4DR

12 March 2024

Dear Sir,

Account Name: THE LIONS SHARE - SM LTD RBS
Account Number: 45485489

Please find enclosed original documents relating to account holder Mr RLT Cusack.

We have kept scanned copies on file for our records.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'G Elswood'.

Greg Elswood
Partnership Banking Director



PRIVATE AND CONFIDENTIAL
Metro Bank
Metro Bank plc
1 Southampton Row
London
WC1B 5HA

24 January 2024

Account holder Mr RLT Cusack
Elevate account number EL1527490
Product Wrapper(s): Elevate PIA

Request for transfer

Dear Sirs

The above account holder has requested that their benefits held under your pension scheme are transferred to their Elevate Pension Investment Account.

I am enclosing their authority for you to proceed with the transfer and to provide Elevate with any necessary information.

Elevate has been advised that the whole of the benefits are to be transferred as a cash transfer and I have produced the Transfer Form accordingly. If this is not correct, and your member wishes to transfer assets by re-registration, please contact Elevate immediately on 0345 600 2399 and I will send you an additional form for completion.

Please complete the transferring scheme administrator's form in Section B.

Please send the completed transfer form and cheque to:

Elevate
PO Box 6877
Basingstoke
RG24 4RT

If you have any further queries please contact Elevate on 0345 600 2399. Please also ensure that you quote the Elevate account number when contacting us.

Yours sincerely,

A handwritten signature in black ink that reads 'Stuart Wemyss'.

Stuart Wemyss
Client Services Director

Certified True Copy of Original

Elevate
Po Box 6877
Basingstoke
RG24 4RT

PIA Transfer Form

Section A - Client information and transferring scheme details

The client should check that the information below is correct, complete any missing information and sign the declaration.

The whole form should then be returned to Elevate at the address at the end of this section.

Full name	Mr Russell Luke Timothy Cusack
Permanent residential address	2 Pateman Close Buckingham MK18 1JR
Gender	Male
Date of birth	14 January 1965
National Insurance number	NE392187B
Elevate account number	EL1527490
Name of transferring scheme	Metro Bank
Transferring scheme address	Metro Bank plc 1 Southampton Row London WC1B 5HA
Transferring scheme member reference number (e.g. policy number)	45485489
Type of transferring scheme	Occupational

Transfer authority

By signing this form:

- To enable my transfer request, a conversion to a compatible share class may be processed by my current Plan Manager. This process typically takes several days to complete and therefore may slow down my transfer slightly.

I understand the fund management costs may also increase slightly depending on the share class used to allow the re-registration to happen.

Where applicable, Elevate will process a conversion to the cheapest available share class upon receipt of my re-registered holdings from my current Plan Manager.

- I authorise you, the scheme administrator, to transfer the whole of the benefits under the above named pension scheme to my Elevate Pension Investment Account;
- I authorise and instruct you to transfer funds from the plan(s) as listed in Section A of this form directly to Elevate. Where you have asked me to give you any original policy document(s) in return for the transfer of funds and I am unable to do so, I promise that I will be responsible for any losses and/or expenses which are the result, and which a reasonable person would consider to be the probable result, of any untrue, misleading or inaccurate information deliberately or carelessly given by me, or on my behalf, either in this form or with respect to benefits from the plan;
- I authorise you to release all necessary information to Elevate to enable the transfer of funds to Elevate;
- I authorise you to obtain from and release to the financial adviser named: Nigel Reeves, of Reeves Independent Limited any additional information that may be required to enable the transfer of funds;
- If an employer is paying contributions to any of the plans as listed in Section A of this form I authorise you release to that employer any relevant information in connection with the transfer of funds from the relevant plan(s);
- Until this application is accepted and complete, Elevate's responsibility is limited to the return of the total payment(s) to the current scheme administrator;
- Where the payment(s) made to Elevate represent(s) all of the funds under the plan(s) listed in Section A of this form then payment made as requested will mean that I shall no longer be entitled to receive pension or other benefits from the plan(s) listed;

Date	account number	account holder(s)
24 January 2024	EL1527490	Mr RLT Cusack

PIA Transfer Form

- Where the payment(s) made to Elevate represent(s) part of the funds under the plan(s) listed in Section A of this form, then payment made as requested will mean that I shall no longer be entitled to receive pension or other benefits from that part of the plan(s) represented by the payment(s);
- I promise to accept responsibility in respect of any claims, losses and expenses that Elevate and the current scheme administrator may incur as a result of any incorrect information provided by me in this application or of any failure on my part to comply with any aspect of this application;
- If I have taken benefits from any pension arrangement, with the current or any other pension provider, in a way which means I am subject to the Money Purchase Annual Allowance (MPAA), I have supplied the date the MPAA first applied to me in the supplementary section for Question 8 in Part One Transfer details.

Client checklist

Please tick the boxes below

The details have been checked and are correct.

☐

This transfer form has been signed and dated.

☐

PIA Transfer Form

Client declaration

We recommend that before making this application that you have read 'Your Guide to the Elevate Pension Investment Account', along with the Elevate Guide to Re-registration Transfers.

I apply for the transfer of benefits from the scheme named above to the Elevate Pension Scheme (No 1) and/or the Elevate Pension Scheme (No 2) and I authorise that scheme to pay the transfer value.

I understand that Elevate has asked specific questions that are relevant to whether or not it will accept the transfer of benefits. Elevate will rely on the information provided by the registered asset holder/scheme administrator/trustee of the transferring scheme and other information provided by my adviser to make a decision on the acceptance of my transfer application.

I confirm that I have checked the information above and that, to the best of my knowledge and belief, this information is correct and complete.



Elevate Portfolio Services Limited part of abrdn group will hold and use personal information supplied by you and the registered asset holder/your current Scheme Administrator/trustee to arrange for the transfer of pension scheme benefits, to set up and administer your Elevate Pension Investment Account. We may send your information in confidence for processing to other companies in the abrdn group (or companies acting on our instructions, introducers or intermediaries) including those outside of the European Economic Area.

In order to process some payments through the banking payments system, the bank may require the transfer of your personal information to countries which do not provide for the same level of protection for personal information as the UK, and may be provided to overseas authorities in order to comply with applicable legal obligations, and to investigate and prevent crime and terrorism.

By signing this form you consent to this use of your personal data.

Elevate Portfolio Services Limited will not share your personal information with any other company for marketing purposes. In partnership with your adviser, we would like to be able to let you know about enhancements to Elevate products and services and other products that we think would be of value to you.

We may contact you by post, phone or email. If you would prefer us not to do this please tick this box ☐

(For definitions, please refer to Elevate Terms & Conditions).

Otherwise we will assume you are happy to be contacted this way. You may change your mind at any time by writing to Elevate, PO Box 6877, Basingstoke, RG24 4RT.

Client Signature

DocuSigned by:

Russell Luke Timothy Cusack

Date 24-01-24

0B44B922AA394C7...

When the client has signed the transfer form it should be returned to Elevate, PO Box 6877, Basingstoke, RG24 4RT.

PIA Transfer Form**Section B - Instructions for the transferring scheme administrator**

The scheme member named on the previous page has requested that the benefits from your pension scheme or insurance policy are transferred to their Elevate Pension Investment Account (PIA).

The Elevate PIA is a self-invested personal pension scheme.

It incorporates two separate schemes. The Elevate Pension Scheme (No 1) and the Elevate Pension Scheme (No 2). This transfer will be paid into the Elevate Pension Scheme (No 1) unless we specifically agree with the scheme member to pay the transfer into the Elevate Pension Scheme (No 2). Both schemes are registered with HM Revenue and Customs (HMRC) under Part 4 of Finance Act 2004. Their pension scheme tax reference numbers are shown below.

Elevate PIA scheme details

1	Scheme's full name	Elevate Pension Scheme (No 1) and/or
2	Elevate account number	Elevate Pension Scheme (No 2) EL1527490
3	Pension scheme tax reference number	No. 1 00721488RW No. 2 00721493RL

Transferring scheme details

Elevate cannot accept transfers in any of the following situations; if any of these apply please contact Elevate. You can find our contact details at the end of this form.

- A. If all or part of the transfer payment directly or indirectly arises from uncrystallised rights under an approved occupational pension scheme where, on or after 27 July 2004 but before 6 April 2006 the member had elected to take a tax-free lump sum while deferring receipt of the pension.
- B. If any part of the transfer payment in respect of uncrystallised funds arises from a pension sharing order from a pension in payment.
- C. If any part of a drawdown pension fund has been used to purchase a short term annuity which is still in payment.

Please complete the remainder of this form as it applies to the benefits being transferred to the Elevate PIA and sign the declaration at the end. abrdn cannot accept the transfer payment without a fully completed transfer form.

Part One should be completed for all transfers.

PIA Transfer Form

Please complete the form in block capitals using black ink.

If you have any questions about this form please contact Elevate. You can find our contact details at the end of this form.

Transferring scheme name	
Pension scheme tax reference number	

Part One. Transfer details

1	What is the estimated total transfer payment?	£
2	What is the total uncrystallised cash value?	£
3	Is the transfer from an occupational pension scheme?	Yes <input type="checkbox"/> No <input type="checkbox"/>
4	Does any part of the transfer relate directly, or indirectly, to Guaranteed Minimum Pension?	Yes <input type="checkbox"/> No <input type="checkbox"/>
5	If yes to Question 4. How much was the Guaranteed Minimum Pension, if known?	£
6	Is the transfer from an individual pension plan, providing fixed or guaranteed benefits, which replaced similar benefits under a final salary pension scheme?	Yes <input type="checkbox"/> No <input type="checkbox"/>
7	Is the transfer in respect of death benefits paid to the client?	Yes <input type="checkbox"/> No <input type="checkbox"/>
8	Is the client subject to the Money Purchase Annual Allowance (MPAA)?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If "Yes" to question 8: Please state from when the MPAA rules apply.		Date: _____
Which event triggered the MPAA rules to apply?		Uncrystallised funds pension lump sum payment <input type="checkbox"/> Flexi-access drawdown income withdrawal <input type="checkbox"/> Standalone lump sum <input type="checkbox"/> Unknown <input type="checkbox"/>
Dissolution Order details		
9	Does an earmarking / attachment order apply to this transfer?	Yes <input type="checkbox"/> No <input type="checkbox"/>
		(copy enclosed)
Block transfer details from a registered pension scheme		
10	Does the transfer payment form part of a block transfer?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If "Yes", to Question 10, complete Question 11 to 13.		
11	What was the protected tax-free lump sum at 5 April 2006?	£
12	What was the fund value at 5 April 2006?	£

Date
24 January 2024

account number
EL1527490

account holder(s)
Mr RLT Cusack

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PIA Transfer Form

13	Please advise the amount of any partial transfer out made from these benefits before this transfer	£
14	Does the member have the right to take benefits before age 55?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If Yes, to Question 14, complete Question 15 to 16.		
15	From what age does this right apply?	
16	To what part of the transfer value does the right to this age relate?	£

Making a cash transfer payment

Please tick the relevant box below to show how you are making the transfer payment.

By bank transfer ☐

Please pay to:

Sort code: 16-04-00

Bank account: 31276146

Bank account name: Elevate Portfolio Services Ltd - Collections Account

Payment reference number: EL1527490

By cheque ☐

Cheques should be made payable to Elevate Portfolio Services Limited for the benefit of the client, and sent with the fully completed Transfer form, to Elevate at the address below.

Elevate cannot accept the transfer payment without a fully completed transfer in application form.

Scheme administrator / insurance company declaration

I declare that I have checked the information in this transfer form, including that which is not in my handwriting, and that, to the best of my knowledge and belief, this information is correct and complete

I authorise Elevate Portfolio Services to obtain all necessary information, from third parties, to support the transfer.

Signature (for the scheme administrator or insurance company) _____

Full name (in block capitals) _____

Position _____

Date _____

Please return the completed form to Elevate at the address below.

How to contact Elevate

Contact details for Elevate are;

Elevate, PO Box 6877, Basingstoke, RG24 4RT

Telephone: 0345 600 2399

Email: Elevate_Enquiries@abrdn.com

PIA Transfer Form



Elevate Portfolio Services Limited is part of abrdn Group, which comprises abrdn plc and its subsidiaries.
Elevate Portfolio Services Limited is registered in England (01128611) at 280 Bishopsgate,
London, EC2M 4AG, and authorised and regulated by the Financial Conduct Authority.

Date

24 January 2024

account number

EL1527490

account holder(s)

Mr RLT Cusack

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Certificate Of Completion

Envelope Id: A568AF82CC69411CBD0453BD61D97854
 Subject: Reeves Independent- Documents to Proceed- R L T Cusack
 Source Envelope:
 Document Pages: 102
 Certificate Pages: 5
 AutoNav: Enabled
 EnvelopeId Stamping: Enabled
 Time Zone: (UTC) Dublin, Edinburgh, Lisbon, London

Status: Completed

Envelope Originator:
 Reeves - The Pension Specialists
 Signup@reevesifa.com
 IP Address: 91.110.139.176

Record Tracking

Status: Original
 24-01-24 | 14:36

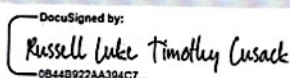
Holder: Reeves - The Pension Specialists
 Signup@reevesifa.com

Location: DocuSign

Signer Events

Russell Luke Timothy Cusack
 russelcusack@thelionsshare-sm.co.uk
 Security Level: Email, Account Authentication
 (None)

Signature

DocuSigned by:

 0844B922AA394C7...

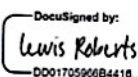
Signature Adoption: Pre-selected Style
 Using IP Address: 46.64.232.181

Timestamp

Sent: 24-01-24 | 15:56
 Viewed: 24-01-24 | 16:32
 Signed: 24-01-24 | 16:37

Electronic Record and Signature Disclosure:
 Accepted: 24-01-24 | 16:32
 ID: ad7126b2-6bf5-46c8-b76b-9dc729c4999b

lewis Roberts
 lewis.roberts@reevesifa.com
 Security Level: Email, Account Authentication
 (None)

DocuSigned by:

 DD01705906B441B...

Signature Adoption: Pre-selected Style
 Using IP Address: 31.22.0.73

Sent: 24-01-24 | 16:37
 Resent: 25-01-24 | 14:22
 Viewed: 25-01-24 | 14:23
 Signed: 25-01-24 | 14:23

Electronic Record and Signature Disclosure:
 Accepted: 25-01-24 | 14:23
 ID: e1984914-f3be-458c-97bb-4ca6dc3e7fd6

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	24-01-24 15:56
Certified Delivered	Security Checked	25-01-24 14:23
Signing Complete	Security Checked	25-01-24 14:23

Envelope Summary Events		Status	Timestamps
Completed		Security Checked	25-01-24 14:23
Payment Events		Status	Timestamps
Electronic Record and Signature Disclosure			

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Reeves Independent (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

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At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Reeves Independent:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: admin@reevesifa.com

To advise Reeves Independent of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at admin@reevesifa.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from Reeves Independent

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to admin@reevesifa.com and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Reeves Independent

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to admin@reevesifa.com and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Reeves Independent as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Reeves Independent during the course of your relationship with Reeves Independent.

Your pension schemes

If you need to view a pension scheme that you did not register through this service, you must use the Pension Schemes Online service.

Scheme name	SRN	PSTR	Status
Parvati Pwshw Scheme (No.2)		007214937L	Open
Resale for Govt Scheme (No.1)		007214877H	Open

