

Cranfords  
Office 12  
Venture Wales Building  
Pentrebach  
Merthyr Tydfill  
CF48 4DR

Date: 15 March 2023  
Our Ref: VAN/04249382/CM  
Helpline: 0800 408 2065  
Your Ref:

Dear Sir/Madam

**Vanguard LifeStrategy 100% Equity Fund**

**Clients' names: Cranfords, Mr Ian Lazenby and Protect My Universe Ltd**  
**Account number: 2371**

Thank you for your correspondence received on 9 March 2023, requesting the partial withdrawal of £10,000.00 from this account and requesting the proceeds are paid into the Metro bank account provided.

To enable us to release the proceeds we require an instruction signed by all the account holders. For Cranfords and Protect My Universe Ltd we will require two authorised signatures and their capacity.

We have enclosed a pre-paid envelope for your convenience.

If you need any further information please call a member of our team on 0800 408 2065.

Yours faithfully



**Ollie Rabley**  
**Chief Operating Officer, Finance**

Enclosure(s): Pre-paid envelope