



PhysioDirect Ltd

15 Tavistock Ave
Mapperley Park
Nottingham
NG35BD

Email: tim.physiodirect@gmail.com

Data Processing Centre
Retirement Capital
Venture Wales Building
Merthyr Tydfil Industrial Business Park
Merthyr Tydfil
Wales
CF48 4DR

Date: 9th June 2022

Dear Nick,

Please find enclosed wet signed 'Deed of Removal and Appointment of Administrator' forms.
I have enclosed the advisory letters for DAC Ltd and Quatuma (also signed) as requested.

If you could let me know when I can proceed with my request for TRI transfer I would be grateful.
This needs to be resolved as soon as possible.

Regards
Tim

Quantuma Advisory Limited
High Holborn House
52-54 High Holborn
London
WC1V 6RL

Date:

Dear Sirs/Madams

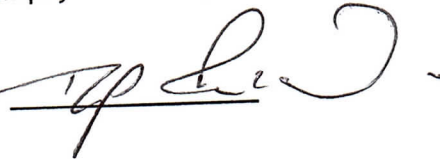
Your Ref: Rickard Pension Holdings SSAS

Please accept this letter as authority to provide any information required for the above-named Scheme to:

RC Administration Limited whose registered office is situated at 1a, Park Lane,
Poyton, England, SK12 1RD.

Please contact me on 07973656621 with any queries relating to this. Alternatively,
my email address is tim.physiodirect@gmail.com

Authorised Signatory:

A handwritten signature in black ink, appearing to read 'Tim Rickard', written over a horizontal line.

Timothy Rickard

DAC Pensions Limited
Office D
Beresford House
Town Quay
Southampton
SO14 2AQ

Date:

Dear Sirs/Madams

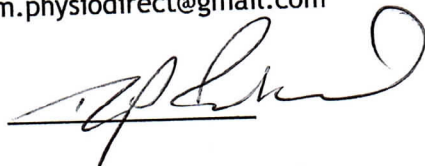
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my email address is tim.physiodirect@gmail.com

Authorised Signatory:

A handwritten signature in black ink, appearing to be 'Tim Rickard', written over a horizontal line.

Timothy Rickard

Deed of Removal and Appointment of Administrator

Dated:

Parties

1. **Timothy Charles Rickard** of 15 Tavistock Avenue, Mapperley Park, Nottingham, NG3 5BD (in this Deed called the “**General Trustee**”);
2. **Physiodirect Limited** (company number 03657903) whose registered office is situated at 15 Mapperley Park Drive, Mapperley Park, Nottingham, England, NG3 5BX (in this Deed called the “**Principal Employer**”);
3. **DAC Pensions Limited** (company number 09731104) whose registered office is situated at Office D, Beresford House, Town Quay, Southampton, SO14 2AQ (in this Deed called the “**Outgoing Administrator**”);
4. **RC Administration Limited** (company number 12409200) whose registered office is situated at 1a Park Lane, Poynton, Stockport, England, SK12 1RD (in this Deed called the “**Incoming Administrator**”).
5. **Victoria Ann Lewis** of 15 Tavistock Avenue, Mapperley Park, Nottingham, NG3 5BD (in this Deed called the “**Incoming Trustee**”).

Introduction

1. The General Trustee is the present trustees of the **Rickard Pension Holdings SSAS** (in this Deed called the '**Scheme**') which is a pension scheme established and governed by a Definitive Trust Deed and Rules dated 27th March 2018 (in this Deed called the “**Existing Provisions**”).
2. The Principal Employer is the current sponsoring employer to the Scheme.
3. The Outgoing Administrator is the present registered administrator of the Scheme acting for the purposes of Part 4 of the Finance Act 2004
4. The General Trustee is desirous to remove the Outgoing Administrator from the position of the scheme administrator and appoint the Incoming Administrator as a registered administrator of the Scheme.
5. The Principal Employer wishes to appoint the Incoming Trustee as a trustee of the Scheme.

Operative Provisions

1. Pursuant to Clause 9.3 of the Existing Provisions and in accordance with section 611AA of the Income & Corporation Taxes Act 1988 the General Trustee hereby replaces the Outgoing Administrator in its entirety and appoints the Incoming Administrator as a registered administrator of the Scheme for the purposes of (and to be responsible for the discharge of all duties relating to the Scheme which are imposed on the administrator under) Chapter I of Part XIV of that Act.
2. The Principal Employer under the power vested in them by Clause 4.1.2 of the Existing Provisions hereby appoints the Incoming Trustee as a trustee of the Scheme.
3. The General Trustee agrees to vest jointly in the General Trustee and the Incoming Trustee the Trusts of the Scheme and the assets of the Scheme.
4. The Incoming Administrator and the Incoming Trustee consent to their appointment.
5. The Incoming Administrator is satisfied, and is authorised to declare, that:
 - The Scheme meets all the criteria to be registered as a pension scheme under Finance Act 2004 and in particular, is established for the purpose of providing benefits in respect of persons listed at section 150 Finance Act 2004.
 - The instruments or agreements by which this pension scheme is constituted do not directly or indirectly entitle any person to unauthorised payments. In addition, the way in which the pension scheme is to be administered will not knowingly entitle any person to unauthorised payments.
 - There are no reasonable grounds for which they would not be deemed a fit and proper person to act as the Registered Administrator for the Scheme.
 - They understand that as Scheme Administrator they are responsible for discharging the functions conferred or imposed on the Scheme Administrator of the pension scheme by Finance Act 2004, and that they intend to discharge those functions at all times, whether resident in the United Kingdom or another EU member state or non-member EEA state. They understand that they may be liable to a penalty and the pension scheme may be de-registered if they fail properly to discharge those functions. They understand that they may be liable to a penalty and the pension scheme may be de-registered if a false statement is made on this application, or in any information they provide in connection with this application, and that false statements may also lead to prosecution.

EXECUTED as a deed, and delivered when dated,
by **DAC Pensions Limited**
acting by

Director Signature:

Name:

Witness Signature:

Name:

Address:

EXECUTED as a deed, and delivered when dated,
by **RC Administration Limited**
acting by

Director Signature:

Name:

Witness Signature:

Name:

Address:

SIGNED as a deed, and delivered when dated, by

Signature:

Victoria Ann Lewis

U Lewis

Witnessed in presence of

Signature: *Cooke*

Name: CAITLIN COOKE

Address: 16 Maltby Road
Nottingham
NG3 5QZ

EXECUTED as a deed, and delivered when dated,
by **Physiodirect Limited**
acting by

Director

Signature:

T Rickard

Name:

Tim Rickard.

Witness

Signature:

Cooke

Name:

CAITLIN COOKE

Address:

16 Maltby Road
Nottingham
NG3 5QZ

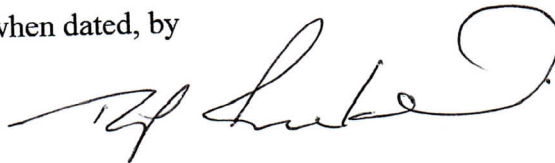
6. The Incoming Administrator is further authorised to make such necessary declarations and provide ongoing reporting requirements in order to maintain the tax integrity of the Scheme
7. The provisions of this deed have effect on and from its date.
8. Electronic signatures adopted in accordance with Electronic Signatures Regulation 2002 (SI 2002 No. 318), whether digital or encrypted, by any and all the parties included in this document are intended to authenticate this document and shall have the same force and effect as manual signatures
9. Delivery of a copy of this document contemplated hereby bearing an original or electronic signature by electronic mail in portable document format (.pdf) form, or by any other electronic means intended to preserve the original graphic and pictorial appearance of a document, will have the same effect as physical delivery of the paper document bearing an original or electronic signature.

IN WITNESS OF WHICH this document is executed as a deed and is delivered on the date stated above.

SIGNED as a deed, and delivered when dated, by

Signature:

Timothy Charles Rickard



Witnessed in presence of

Signature:



Name:

CAITLIN COOKE

Address:

16 malthby road
nottingham
NG3 5Q2