



CARLTON JAMES

FOA: Georgina Martin  
Office 12  
Venture Wales Building  
Pentrebach  
Merthyr Tydfil  
CF48 4DR

Date: 1st December 2022

Dear Georgina

RE: Alex22 Pension

Please see the enclosed Aviva discharge paperwork in relation to Alexandra Nicolay.

Yours Sincerely

Carlton James Administration

### Part A – to be completed by the customer

Account Number

AV2562115-001

Full Name

Mrs Alexandra Nicolay

Current Address

63 Prospero Way, Swindon, England

Postcode SN25 1SY

To help speed up payment of your transfer we may need to contact you for more information. If you are happy for us to do this by telephone, please provide us with your telephone number. We may also ring you to get your views on our service.

Phone No (evening)

07810 303002

Phone No (daytime)

07810 303002

Email Address

alexandra.nicolay@gmail.com

Please cancel the above numbered account and transfer the benefits accrued to or in respect of me to the scheme detailed in PART B of this discharge form.

#### DEFERRED/SUSPENDED FUNDS – this only relates to Cash Transfers

If any funds that are invested in are either suspended or deferred from dealing or settlement, these will be exempt from this authority. Once these funds are removed from suspension or deferral, a new discharge request must be made if the transfer is still required.

I authorise payment of the transfer value to the receiving scheme, details of which the receiving scheme administrator has completed in Part B.

On payment of the transfer value to the receiving scheme, I agree that:

- where the payment to the receiving scheme represents all of the funds under any policy in Part A, then Aviva is discharged from its obligation to make any further payments under that policy, and
- where the payment to the receiving scheme represents only part of the funds under any policy in Part A, then Aviva is discharged from its obligation to make any further payments in respect of that part of the policy or policies represented by the payment.
- Any payment does not discharge Aviva for any act/error in dealing with the plan.

Signature

Alexandra Nicolay

Date

09/03/2022

**Note: Upon completion of Part A, please send this form to the administrator of the receiving scheme.**

**Part B – to be completed by the administrator of the receiving scheme**

Name of Scheme

Alex22 Pension

Administrator

Alexandra Nicolay

Address

63 Prospero Way, Swindon, England

Postcode SN25 1SY

Scheme contact email

alexandra.nicolay@gmail.com

Scheme contact number

07810 303002

**SCHEME REGISTRATION**

Registered under Part IV of the Finance Act 2004.

☒ HMRC Pension Scheme Tax Reference (PSTR)

or

☒ Inland Revenue SFO Reference Number

20004483RS

Pension type:

Crystallised pot

☐

Uncrystallised pot

☒

Which type of transfer is to take place?

Cash transfer

☒

In-specie transfer

☐

Please indicate whether this is this a:

Full transfer

☒

Partial transfer

☐

If partial, please provide value to be transferred £

**Bank details for transfer payment**

Please complete details of the bank to which we can send the payment by Direct Credit Transfer.

**NOTE: THIS CAN ONLY BE TO ANOTHER PENSION PROVIDER**

Sort Code

23-05-80

Account Number

45798453

Account Name of Receiving Scheme

Alex22 Pension

Reference

Aviva Transfer

Bank Name and Address

Metro Bank

One Southampton Row, London

Postcode WC1B 5HA

**Note to administrator of receiving scheme: Upon completion of Part B, please send this form to Aviva Client Services, PO Box 26957, Glasgow, G2 9DS or email it to [platformmoniesout@aviva.com](mailto:platformmoniesout@aviva.com)**

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