



# HM Revenue & Customs

**WMBC**  
**HM Revenue and Customs**  
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**Date** 29 September 2022  
**Our Ref** APSS530 / 20004267RA

Dear Sir or Madam

Notice to provide information and produce documents about becoming a scheme administrator for a pension scheme

Scheme Name	Glenmede Ltd SSAS Pension
Pension Scheme Tax Reference (PSTR)	20004267RA

We issued letter APSS579 to you on **7 July 2022** and the last date for a response was **21 August 2022**.

**Your response is still outstanding.**

Letter APSS579 is a notice to provide information and produce documents about becoming a scheme administrator for a pension scheme.

The letter is an information notice. It is a legal request for information or documents. We issued the notice under Paragraph 1 of Schedule 36 to the Finance Act 2008.

**Please send your response by 21 October 2022 and include our reference shown at the top of this correspondence.**

If you have any questions once you have read this, please phone us on 03000 519 617.

**You can post your response to:**

If you need extra support, for example if you have a disability, a mental health condition, or do not speak English/Welsh, go to [www.gov.uk](http://www.gov.uk) and search for 'get help from HMRC'.  
Text Relay service prefix number – 18001