



ELEVATION

WEALTH MANAGEMENT

FAO: Georgina Martin
Retirement Capital
Office 12
Venture Wales Building
Pentrebach
Merthyr Tydfil
CF48 4DR

27th August 2021

Dear Georgina

RE: Mr A Smith – Retirement Capital – Transfer of Curtis Banks SIPP-P301682

Further to our recent discussions, please find enclosed the following for immediate processing:

- SIPP Pension Transfer out Form

Please arrange for the necessary sections to be completed and forward on to Curtis Banks. I trust that this is satisfactory and should you have any queries, please do not hesitate to contact me.

Yours faithfully

Michelle Johnson
Senior Client Servicing Executive
Elevation Wealth Management Ltd
Email: michelle.johnson@elevation-group.co.uk

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SIPP Pension Transfer Out Form - Part 1 (Member Declaration)

If the transfer is to be made by QROPS please use a QROPS transfer out form.

1 Transferring scheme details

Name of Transferring Scheme	CURTIS BANKS SIPP
Pension scheme tax reference	
Name of member	Anthony Arthur James Bannard Smith
Date of birth Day/Month/Year	20 10 1961
National Insurance Number	WM 4 9 6 8 6 3 A
Members policy/reference number	P301682

2 Details of receiving scheme

Name of receiving scheme	Cannes 2003 ORBS
Name of provider	RC Administration Ltd
Pension scheme tax reference	00776167RW
Receiving scheme plan number	N/A
Reasons for requesting the transfer out	Consolidation.

3 Member's declaration

- I confirm that I wish £ (all of my benefits ('Transfer Value')) under the Transferring Scheme provided in Section 1 are to be transferred to the Receiving Scheme provided in Section 3.
- I can confirm that the Transfer Value should be paid as follows:
- ☐ Cash Only (GBP or)
- ☐ In-specie*
- ☐ Part In-specie*
- * Please list the assets which are to be transferred in-specie in Part 2. Please note that for any asset not listed, we will require these to be sold prior to transfer.
- I confirm that the information above is true and correct and made to the best of my knowledge and declare that I and persons connected to me will not receive anything other than relevant benefits from the receiving scheme consistent with HMRC conditions of approval.
- I understand that Curtis Banks Ltd and the Independent Trustee will rely upon the information stated herein in order to process the requested transfer of benefits. I understand and agree that should any of the information herein be found to be incorrect, whether provided innocently or negligently misrepresented or misstated, I agree to indemnify Curtis Banks Ltd and the Independent Trustee and to keep them indemnified from any actions, proceedings, future complaints, claims or demands against any further claim based on any statement in this agreement.

4 Signature

Name

Signed

Date

SIPP Pension Transfer form - Part 2 (assets to be transferred in specie)

Please list the assets which are to be transferred in-specie (please provide a separate list if applicable):

1 Investment portfolio

Name of investment manager	Fund management company	Account/reference number

2 Property information

If your SIPP does not contain an investment in property, leave this section blank.

Solicitor's details

If your SIPP contains an investment in property that is to be transferred, please provide details of the solicitor that you wish to appoint to act for the SIPP:

Firm

Contact name

Address

Telephone

Email address

Postcode

Fax

2 Property information (continued)

Solicitor for the receiving scheme

Please provide details of the solicitor that will be acting for the receiving scheme:

Firm				
Contact name				
Address				
	Postcode			
Telephone			Fax	
Email address				

Leases

If the property is subject to an existing lease, is the lease to be transferred to the new provider?

☐ Yes, transfer the lease.

☐ No, surrender the lease.

If No, please complete the *Valuer details* section below.

Valuer details

If the lease is to be surrendered, we are required to instruct a valuer. Would you like to use a Curtis Banks panel valuer?

☐ Yes, I would like to use a Curtis Banks panel valuer.

A Panel of Surveyors document, including a schedule of their fees, is available on our website.

☐ No, I would like to use my own valuer.

Please give details of the RICS (Royal Institution of Chartered Surveyors) registered valuer below:

Firm				
Contact name				
Address				
	Postcode			
Telephone			Fax	
Email address				

Property loan

If the property is subject to a loan, will the loan be redeemed prior to the transfer?

☐ Yes, the loan will be redeemed.

☐ No, the loan will not be redeemed.

If No, please provide details below:

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3 Other investments

Name of asset/provider	Number of units/value	Account/reference number

4 Member declaration

- I confirm that the information provided above is true and correct and the asset values provided represent the current market value.
- I authorise Curtis Banks Ltd to transfer the assets listed above to the trustees of the receiving scheme.
- I agree to the transfer of any mortgage, rent arrears or other liabilities to the receiving scheme and I indemnify Curtis Banks Ltd and the Independent Trustee from any further claim whatsoever in this regard.
- I agree to all reasonable costs associated with the transfer of assets to be deducted from my SIPP prior to completion of transfer to the receiving scheme.

5 Signature

Name	Anthony Arthur James Bannard Smith
Signed	
Date	26 08 2021

SIPP Pension Transfer Out Form - Part 3 (receiving scheme declaration)

1 Details of receiving scheme

Name of receiving scheme	Cannes 2003 ORBS		
Pension scheme tax reference	00776167RW		
Provider/Operator name	RC Administration Ltd		
Scheme administrator name			
Scheme administrator address	1A Park Lane Poynton Cheshire Postcode SK12 1RD		
Independent trustee name	N/A		
Receiving scheme reference	N/A		

2 Type of scheme (UK registered pension schemes only)

Defined Benefit Occupational Scheme	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Defined Contribution Occupational Scheme	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Individual Personal Pension Scheme	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

3 Receiving scheme bank details

Bank	Allied Irish Bank (GB)		
Bank address	Manchester Business Centre Four Hardman Street Manchester Postcode M3 3HF		
Sort code	23-83-96		
Account number	04919088		
Account Name	Cannes 2003 ORBS		

4 Re-registration details (if applicable)

Name			
Address			
	Postcode		
Designation			

5 Receiving scheme declaration

- We confirm the receiving scheme is a UK Regulated scheme regulated under S169 of Finance Act 2004.
- We confirm that we are able to accept all assets outlined in Part 2 of this form to be transferred in-specie and held within the Receiving Scheme.
- We confirm that the information provided above is true and correct and we are willing to accept the Transfer Value and will provide relevant benefits consistent with HMRC conditions of approval.
- We hereby authorise HMRC to provide details of the receiving scheme to Curtis Banks Ltd in its capacity as Scheme Administrator and Operator of the Transferring Scheme.
- We as Scheme Administrator and/or Provider of the Receiving Scheme agree to indemnify Curtis Banks Ltd against any tax charges, sanctions, interest, claims, proceedings demands or any other costs in full which may be imposed, should HMRC not recognise the transfer as a 'recognised transfer'.

6 Signature

Company Name	<input type="text" value="RC Administration Ltd"/>
Position	<input type="text" value="Administrator"/>
Name	<input type="text"/>
Signed	<input type="text"/>
Date	<input type="text"/> <input type="text"/> <input type="text"/>

Please arrange for the completed forms along with a copy of your HMRC Approval Certificate to be returned to the appropriate Curtis Banks Ltd office at the below addresses:

Bristol Office
Curtis Banks Limited,
3 Temple Quay,
Bristol, BS1 6DZ

Dundee Office
Curtis Banks Limited
Suite 3 West Port House
144 West Marketgait, Dundee, DD1 1NJ