



Telephone: 0800 634 4862 Fax: 020 8711 2522 Email: info@pensionpractitioner.com www.pensionpractitioner.com
UK Administration Centre: Office 12, Venture Wales Building, Pentrebach, Merthyr Tydfil, CF48 4DR

Gary Trevor Martin
34 Beauport Home Farm Close
ST. LEONARDS-ON-SEA
TN37 7BW

25 June 2020

Dear Gary,

Eaton-Williams Group SSAS

I hope that you and your family are well.

I have tried to contact you so many times by email (garytrevormartin@yahoo.co.uk) and by telephone 07864342322 without success.

We have an outstanding invoice for administration services December 2020 – 2021 (enclosed) on our system. Are you able to settle this please? Your AIB current balance is £791.88 and I have enclosed a full transaction history for your account for your records.

We have a new platform which you may be interested in called Retirement Capital. This won't cost you anything to move your scheme across to it and you could benefit from a reduced annual admin fee of £500 per annum. By being on the platform, it means you can view your pension fund on any device and request drawdown etc. If you can contact me please to discuss the best way forward for you.

I look forward to hearing from you.

Yours sincerely

Emily McAlister
Administrator

Enc.

Transaction History



Run Date: 25/06/2020
 Start Date: 01/10/2017
 End Date: 25/06/2020

Account Holder and Account Details

0000740EATONWILLIAMS
 VIR112233 20012260 Client G

Date	Transaction Narrative	Transaction Reference	Type	Debit	Credit	Account Balance
Eaton Williams Group SSAs						
11/01/2018	Metro bank closure	000217049A	DPG		26,659.38	26,659.38
12/01/2018	drawdown	000217187A	WDG	-4,000.00		22,659.38
23/02/2018	HMRC TAX	000223935A	WDG	-4,000.00		18,659.38
11/04/2018	HMRC Tax April 18	000229446A	WDG	-2,382.60		16,276.78
11/04/2018	Drawdown April 18	000229445A	WDG	-6,000.40		10,276.38
08/05/2018	Drawdown May 18	000232087A	WDG	-3,000.00		7,276.38
08/05/2018	HMRC Tax May 18	000232088A	WDG	-383.00		6,893.38
24/05/2018	GDPR Fee	000233968A	WDG	-195.00		6,698.38
14/06/2018	HMRC Tax June 2018	000236495A	WDG	-383.00		6,315.38
14/06/2018	Drawdown June 2018	000236493A	WDG	-3,000.00		3,315.38
27/07/2018	Drawdown - July 2018	000241655A	WDG	-1,000.00		2,315.38
07/08/2018	Inv. 6032 PAYE Admin	000243063A	WDG	-440.00		1,875.38

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Account Holder and Account Details

Date	Transaction Narrative	Transaction Reference	Type	Debit	Credit	Account Balance
05/12/2018	PP Inv. 6462	000258789A	WDG	-1,083.50		791.88

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Pension Practitioner
Office 12
Venture Wales Building
Pentrebach Merthyr Tydfil CF48 4DR
United Kingdom

INVOICE

Bill To

Eaton-Williams Group SSAS

Eaton-Williams Group Ltd
Fircroft Way
Edenbridge
TU8 6EZ

Invoice#	INV-7659
Invoice Date	30 Nov 2019
Terms	Net 14
Due Date	14 Dec 2019

Item & Description	Qty	Amount
Pension Administration Services Annual renewal for pension administration services to the Trustees for the period December 2019- December 2020	1	1,083.50

Thank you for using our services	Sub Total	1,083.50
	Total	£1,083.50
	Balance Due	£1,083.50

Terms & Conditions

Payment to be made on receipt of invoice

BACS:

Barclays Bank Plc
Account Name: Pension Practitioner

Sort Code: 20-45-45
Account Number: 23784606

Pension Practitioner is a trade style of The Practitioners Partnership LP
UK Address: 48 Chorley New Road, Bolton, BL1 4AP, United Kingdom
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Registered in Gibraltar at Companies House No: 159