



UK: 0345 646 0186 | Ireland: 01 431 9818 | www.watersandgate.com
Waters & Gate is a trading name of Clear Castle Ltd | Company Reg No: 07929590 | FCA Register No: 711769

P11844392/000056

Registered Scheme Administrator Ltd
Venture Wales Venture Wales Building
Pentrebach
Merthyr Tydfil
Wales
CF48 4DR

NOTICE OF COLLECTION PROCEEDINGS

26th March 2020

Account Number: A01124996

Our Client: Sage (UK) Limited

OVERDUE BALANCE: £183.88

We have been instructed by Sage (UK) Limited to recover full payment of their account.

It is important that you understand this matter will not go away. Sage (UK) Limited has instructed us to take whatever measures are necessary to recover these sums.

- **DO NOT IGNORE THIS LETTER**
- **LEGAL ACTION MAY BE TAKEN AGAINST YOU**
- **FAILURE TO PAY COULD RESULT IN FURTHER ACTION**

If you are unable to pay in full, it is important that you contact our office on **0345 646 0186** to discuss your account.

Our team are ready to discuss a range of payment options to resolve this matter.

SEE OVERLEAF FOR PAYMENT DETAILS

Yours sincerely,

Chris Mishner
Collection Advisor

Opening Hours - Monday to Friday 9am to 5pm

Registered Office: The Town Mission, Lower Rudyard Street, North Shields, NE29 6NG
Authorised and Regulated by the Financial Conduct Authority for accounts formed under the Consumer Credit Act 1974 (amended 2006)
Calls may be recorded for training & monitoring purposes



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Telephone us:

**Call our Payment Advice Team on
0345 646 0186**

Please make sure you quote **your account number**

To avoid delays, have this letter and your Credit/Debit card details available when you call

Our opening hours are:

Monday to Friday 9am to 5pm



Make a payment online:

Go to **www.watersandgate.com/pay**

You will need your account number **your account number** along with your credit or debit card

If you are unsure or require help, please contact us on **0345 646 0186**



Make a payment into the Bank:

Account Name - Sage (UK) Limited

Sort Code: 30-93-71 **Account No:** 01327904

Bank - Lloyds Bank PLC

Please make sure **your account number** is the reference on the payment
is the reference on the payment



Send a cheque or postal order:

Payable to Sage (UK) Limited

C/O Waters & Gate
The Town Mission
Lower Rudyerd Street
North Shields
Tyne & Wear
UK
NE29 6NG

Please make sure you write **your account number** on the reverse of your cheque/postal order



Contact us:

- If you would like to raise a dispute
- Arrange a payment plan
- Advise us you are using a 3rd party

Please call us on **0345 646 0186**

You can also email us:
office@watersandgate.com

Please make sure you quote **your account number**



Are you experiencing financial difficulties?

If you are experiencing financial difficulties, please contact us so that we can gain an understanding of your current situation and consider the most appropriate action to take

Alternatively, you may wish to seek independent debt advice from:

www.nationaldebtline.org – 0808 808 4000

www.businessdebtline.org – 0800 197 6026