

Ms S Lunnon
Retirement Capital
Post / Data Processing Centre
Venture Wales Building
Merthyr Tydfyl Industrial Business Park
MERTHYR TYDFYL
CF48 4DR

24 February 2020

Our Ref: 1S/0375/SSAS KVR 3/KVR/RXL/NJS – Please quote this reference in any reply
Direct Line: 01722 443 664
Email: SSAS@rowanmoor.co.uk

Dear Stacey

Hayling Oaks Ltd Executive Pension Scheme

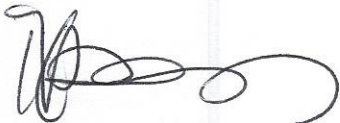
Please find enclosed the Deed which has been signed on behalf of Rowanmoor Trustees Limited. Please return a certified true copy to me once it has been fully executed. We will then issue a letter whereby Rowanmoor Executive Pensions Limited resign as Administrator with effect from the date of the Deed.

Once we have received a certified true copy of the deed we will then associate you to the Pension Scheme on HMRC online, notify you so that you can add yourselves and then we will remove ourselves.

I have also enclosed the Transfer of Membership form for the Akbuk Unity Bay A30 Limited signed by Rowanmoor Trustees Limited.

I look forward to hearing from you as soon as possible. If you have any queries please contact me.

Yours sincerely



Katie Ross
Manager
Client Portfolio (SSAS)

Encs