

Ms E Salmon  
Retirement Capital  
Processing Centre  
Venture Wales Building  
Merthyr Tydfil Industrial Park  
PENTREBACH  
CF48 4DR

30 September 2020

Our Ref: 1S/0392/SSASKVR/JAK/NJS – Please quote this reference in any reply  
Direct Line: 01722 443658  
Email: [ssas@rowanmoor.co.uk](mailto:ssas@rowanmoor.co.uk)

Dear Esther

### **Whiteforest Executive Pension Scheme**

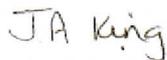
Further to your letter dated 11 September 2020, please find enclosed the Deed which has been signed on behalf of Rowanmoor Trustees Limited. Please return a certified true copy to me once it has been fully executed. We will then issue a letter whereby Rowanmoor Executive Pensions Limited resign as Administrator with effect from the date of the Deed.

We have associated you to HMRC's online service for the Pension Scheme. Please add yourselves and then we will remove ourselves.

Please advise the new bank account details to enable us to close the Scheme's Metro Bank account(s) and transfer the monies held to the new account.

I look forward to hearing from you as soon as possible. If you have any queries please contact me.

Yours sincerely



**Julie King (Mrs)**  
**Senior Technical Specialist**  
**Client Portfolio (SSAS)**

Enc

**Deed of Removal and Appointment of Trustee**

**Whiteforest Executive Pension Scheme**

Date of Deed :

### Parties

1. KEITH WHITING of 39 Ashburton Avenue, Ilford, Essex IG3 9ES (in this Deed called the '**General Trustee**');
2. ROWANMOOR TRUSTEES LIMITED (Company No:01846413) whose registered office is situated at Rowanmoor House, 46 - 50 Castle Street, Salisbury, Wiltshire, SP1 3TS (in this Deed called the '**Outgoing Independent Trustee**');
3. ROWANMOOR EXECUTIVE PENSIONS LIMITED (Company Number 05792242) whose registered office is at Rowanmoor House 46-50 Castle Street Salisbury SP1 3TS (in this Deed called the '**Outgoing Scheme Administrator**'); and
4. CRANFORDS TRUSTEES LIMITED (Company No: 09771053) whose registered office is situated at International House, Constance Street, London, England, E16 2DQ (in this Deed called the '**New Independent Trustee**').

### Recitals

- (A) **Whiteforest Executive Pension Scheme** (in this Deed called the '**Scheme**') is a pension scheme which is now governed by an Interim Trust Deed dated 30th June 2014, a Deed of Appointment and Amendment dated the 28th July 2014, and a Deed of Amendment dated 29th July 2014 and all subsequent amending deeds and documentation (in this Deed called the '**Existing Provisions**').
- (B) The General Trustee and the Outgoing Independent Trustee are the present trustees of the Scheme (in this Deed called the '**Trustees**').
- (C) The Outgoing Scheme Administrator is the present registered administrator to the Scheme.
- (D) Whiteforest Gate Limited (Company No 09104122), the former sponsoring employer to the Scheme, was dissolved on the 26th November 2019.
- (E) Clause 5.3 of the Existing Provisions, in the absence of a sponsoring employer, vests the power of appointment and removal of trustees in the Trustees with the consent of the Outgoing Scheme Administrator.
- (F) Clause 3.3 of the Existing Provisions, in the absence of a sponsoring employer, vests the power of appointment and removal of the Scheme's registered administrator in the Trustees with the consent of the Outgoing Scheme Administrator.
- (G) The Trustees, with the consent of the Outgoing Scheme Administrator, are desirous to appoint the New Independent Trustee to the position of Independent Trustee and registered administrator to the Scheme to act together with the General Trustee with immediate effect.

- (H) The Trustees, with the consent of the Outgoing Scheme Administrator, are desirous to remove the Outgoing Independent Trustee from the position of Independent Trustee and the Outgoing Scheme Administrator from the position of registered administrator to the Scheme with effect from the Effective Date.
- (I) In this Deed (including the recitals) "**Effective Date**" means the date of this Deed.

**NOW THIS DEED WITNESSES THAT**

1. The Trustees, in exercise of the power vested in them by the Existing Provisions and with the consent of the Outgoing Scheme Administrator, hereby remove the Outgoing Independent Trustee from the duty of Independent Trustee and remove the Outgoing Scheme Administrator from the duty of registered administrator to the Scheme with effect from the Effective Date.
2. The Trustees, in exercise of the power invested in them by the Existing Provisions and with the consent of the Outgoing Scheme Administrator, hereby appoint the New Independent Trustee to the position of Independent Trustee and registered administrator of the Scheme with effect from the Effective Date.
3. The New Independent Trustee and the General Trustee hereby covenant to act together for all of the purposes of the Scheme.
4. The Outgoing Independent Trustee and the General Trustees Dispose and Convey to the General Trustee and the New Independent Trustee as Trustees of the Scheme All and Sundry the assets of the Scheme belonging to the Outgoing Independent Trustee and the General Trustee.
5. The Outgoing Scheme Administrator is discharged fully of its liabilities as registered administrator to the Scheme under the Finance Act 2004.

IN WITNESS OF WHICH this document is executed as a Deed and is delivered on the date stated above.

SIGNED as a deed, and delivered when dated, by ..... (signature)  
**Keith Whiting**

Witness      Signature:  
                 Name :  
                 Address :

SIGNED as a deed, and delivered when dated,  
by **Cranfords Trustees Limited**  
acting by

Director      Signature:   
                 Name: **PAUL DAVIES**

Witness      Signature:   
                 Name: **LOUISE DAVIES**  
                 Address: **2 PARK TWE  
TRILEWIS  
CF46 6BT**

Executed as a Deed by Affixing the Common Seal of  
**Rowanmoor Trustees Limited** in the presence of

Authorised Signatory   
Name **DANIEL THOMAS**

Authorised Signatory   
Name **NAOMI JOHNSON**



Executed as a Deed by Affixing the Common Seal of  
**Rowanmoor Executive Pensions Limited** in the presence of

Authorised Signatory   
Name **DANIEL THOMAS**

Authorised Signatory   
Name **NAOMI JOHNSON**

