



## PAYE - Notice to employer of employee's tax code

## Issued by

PAY AS YOU EARN HM REVENUE AND CUSTOMS BX9 1AS

020/00005853/DM44997 REGISTERED SCHEME ADMINISTRATORS LI UNIT 12, VENTURE WALES MERTHYR TYDFIL INDUSTRIAL PARK PENTREBACH MERTHYR TYDFIL CF48 4DR 389000

> Employer PAYE reference 120/AB67755

> Date 16 FEBRUARY 2021

## Use this tax code for the tax year shown

Employee's name			
MR PAUL DAVID JONES			
National Insurance number			
YY 04 25 34 B			
Works or payroll number			
A5D95577BA4DA21F			
<b>Tax code</b> The code for this employee is			
500T			
Please use this tax code for the tax year to 5	i April		
2022			

## Instructions for the employer

- 1 Keep this form, as your authority for 3 years.
- 2 Please make sure that you put the employee's National Insurance number on:
  - your payroll records
  - the end of year documents that you send in after 5 April

If the National Insurance number already on your records is different from the number shown above, please tell your HM Revenue & Customs (HMRC) office.

3 If the employee has left your employment, please destroy this form. **Do not send it back to HMRC**. Instead send the Full Payment Submission leaver statement to us, if you have not already done so.

Page 000006 of 000007