

Mr Ian Gough-Williams
12 Hamhaugh Island
Shepperton
YW17 9LP

HM Revenue & Customs
Pension Schemes Services
BX9 1GH

9th August 2018

Dear Sirs

Your Ref: APSS530
SRN: S0000000215
Scheme: ZICO OTS Ltd Pension Scheme

I write further to your letter dated 27th July 2018, please find below the requested information to assist in the registration of the ZICO OTS Ltd Pension Scheme.

- A copy of the scheme rules is enclosed. These are included with the Trust Deed as one document and were written by pension specialist lawyers.
- A copy of the Trust Deed is enclosed.
- A copy of the signed Administration Agreement
- The scheme does not yet have a bank account as we have to prove the scheme has been registered before the bank will open the account. Once the scheme is approved, the account will be opened in the name of the Pension Scheme, 'ZICO OTS Ltd Pension Scheme.
- The scheme has two members as follows:
 - Member 1: Ian Gough-Williams, 12 Hamhaugh Island, Shepperton, TW17 9LP.
NiNo: WK892656A
Tel: 07785 256 652
 - Member 2: Catherine Lucy Gough-Williams, 12 Hamhaugh Island, Shepperton, TW17 9LP
NiNo: WM948969B
Tel: 01932 230 552
- There is only to be the above two members in this scheme
- There is no target membership and the scheme will not be marketed. There are no introducers involved.
- The scheme funds will be used to invest into Regulated Funds via a Regulated Financial Adviser.
- The scheme will not be offered for auto enrolment.
- The Employer establishing the Pension Scheme is a trading company. Their nature of business is refurbishment and resale of TV cameras and equipment. The full company details are:

- **Employer Full Name** – ZICO OTS Ltd
- **Address** – Thameside TV, The Ferry Point, Ferry Lane, Shepperton, TW17 9LG
- **Contact Number** – 07785 256 652
- **No' of People Employed** – 2
- They are registered for Tax with HMRC
- **PAYE Ref** – N/A
- **VAT Ref** – N/A
- **Corporation Tax Ref** – 47271 24904
- **Partnership Tax Ref** – N/A
- **UTR** – Ian Gough-Williams – 9554689202
Catherine Lucy Gough-Williams - 6590344703
- Not applicable
- I will be acting as Scheme Administrator under ID A2000080. The members are the only Trustees. The scheme has been established with Financial Advice from William Voegt at Liongate Wealth, Heron Tower, 110 Bishopsgate, London, EC2N 4AY.
- The scheme is not operating relief at source.

I can also confirm that, as per the Scheme Rules, I will not be facilitating any unauthorised payments from the Pension Scheme in any way.

Should you require any further information please let me know.

Yours faithfully

Ian Gough-Williams
Pension Scheme Administrator.