



Mr Keith Whiting
39 Ashburton Avenue
Ilford
Essex
IG3 9ES

13th November 2020

Dear Keith,

Whiteforest Executive Pension Scheme – Parkfirst Re Registration

I hope you are keeping well and healthy. Further to your recent communications with my colleague Paul and Rowanmoor not transferring your funds due to Parkfirst re registration, we have produced the following documents that will then allow Rowanmoor to release your funds:

1. Parkfirst – Deed of Assignment of Head Lease– please sign where stated and have a witness sign, name and address.
2. Parkfirst – Deed of Assignment of Sub Lease– please sign where stated and have a witness sign, name and address.
3. Parkfirst – Deed of Covenant - please sign where stated and have a witness sign, name and address
4. Parkfirst – Notice of Assignment of Lease – please only sign and print name, where stated on behalf of the Trustees of the Whiteforest Executive Pension Scheme

Please do NOT date the documents.

Please then post them back to myself and Paul Davies:

**Office 12
Venture Wales Building
Pentrebach**



Merthyr Tydfil Industrial Business Park

Merthyr Tydfil

Wales CF48 4DR

We will then send these onto Parkfirst to sign and then onto Rownamoor.

Thank you for your assistance with this Keith and should you have any queries or require any guidance, please do not hesitate to contact either myself or Paul.

Yours Sincerely,

Esther Salmon

Esther Salmon

Scheme Administrator

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