



Whitecliff Pension Scheme  
Attn: Gaukhar Orazaly  
Unit 1 Moore House  
Mildenhall Road  
London

Date: 22 Jul 2024  
Tenant Ref: 840-MHO-010A

E50DD

Arrears Letter

Re: Unit 1 - Commercial

Dear Whitecliff Pension Scheme

Further to our recent reminder letter our records show that the outstanding amount of £399.40 has not been settled.

Please note that unless payment is received within seven days of this letter, legal action may be taken to recover the monies owed.

We would also like to remind you that under the terms and conditions of the tenancy agreement/lease all future late payments may attract additional charges. If you are having problems please contact this office as soon as possible.

If you have settled your account within the last few days please accept our apologies and disregard this letter.

Please find your current statement details below:

From	To	Description	Gross
01/07/2024	31/12/2024	Half Yearly Service Charge in advance	399.40
Total			£399.40

Please note that a late payment administration fee of £150 has been applied to your account at this stage.

Upon handover, Haus will draw together a file of information which will be passed on to our solicitors firm. At this stage you will levy a fee of £200 to cover the cost of processing paperwork for the company and will charge an additional £440 if we are required to attend a court hearing. The solicitors firm will charge further fees and they will set these out in their own correspondence.

Yours sincerely

Accounts Department on behalf of  
Managed Exit Ltd

Bacs payments to: 20-44-86  
00871435

PLEASE ADD REFERENCE NUMBER TO ALL PAYMENTS