



About this form

This form is designed to be filled in on screen. You must answer all the questions except those marked 'optional'. You can't save the form but once you've completed it you'll be able to print a copy and post it.

Use this form to register your scheme to operate tax relief at source on contributions to the pension scheme, or to notify any changes to a scheme that currently operates relief at source (RAS).

Completing the form

You must complete all of the boxes in the relevant part(s) of the form that apply to your scheme. Please note that if the form is incomplete or, if you do not sign it and/or you do not send the required documentation, your registration will not be processed and the form will be returned to you.

Please tick boxes where indicated. The information you need to help you complete the form is:

- the pension scheme name
- the Pension Scheme Tax Reference (PSTR) or Superannuation Fund (SF) reference
- details of the bank or building society account to which repayments are to be made
- details of who can sign the repayment claims, and
- details of who we should contact with any RAS queries for this scheme.

Scheme details

Pension scheme name

Whitecliff Pension Scheme

Do you have a Pension Scheme Tax Reference (PSTR)?

- ☒ Yes
☐ No

Pension Scheme Tax reference (PSTR)

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Do you wish to:

- ☒ register the scheme to operate tax relief at source on contributions made to the scheme?
☐ notify any changes to tax relief at source information for this scheme?

Details of new bank or building society to which repayments should be made

If you only have an overseas bank account with an account number containing more than 8 digits you will need to contact your bank to obtain an abridged 8-digit number

Bank or Building Society name

Metro Bank

Account number

2 1 0 0 2 1 0 5

Sort code

2 3 0 5 8 0

Address of new bank or building society

Is this address in the UK?

☒ Yes

☐ No

New account name

Whitecliff Pension Scheme

New authorised signatories

Enter details of the new signatories

New signatory 1

Title

Mr

First name(s)

Roman

Surname

Eliasov

New contact 1

Details of new bank or building society to which repayments should be made

If you only have an overseas bank account with an account number containing more than 8 digits you will need to contact your bank to obtain an abridged 8-digit number

Bank or Building Society name

Metro Bank

Account number

2 1 0 0 2 1 0 5

Sort code

2 3 0 5 8 0

Address of new bank or building society

Is this address in the UK?

☒ Yes

☐ No

New account name

Whitecliff Pension Scheme

New authorised signatories

Enter details of the new signatories

New signatory 2

Title

Mrs

First name(s)

Olga

Surname

Eliasova

New contact 1

Details of new bank or building society to which repayments should be made

If you only have an overseas bank account with an account number containing more than 8 digits you will need to contact your bank to obtain an abridged 8-digit number

Bank or Building Society name

Metro Bank

Account number

2	1	0	0	2	1	0	5		
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Sort code

2	3	0	5	8	0
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Address of new bank or building society

Is this address in the UK?

☒ Yes

☐ No

New account name

Whitecliff Pension Scheme

New authorised signatories

Enter details of the new signatories

New signatory 3

Title

Mr

First name(s)

Marko

Surname

Radosavljevic

New contact 1

Title

Mr

First name(s)

Marko

Surname

Radosavljevic

Telephone number

02079636886

Does the signatory have an email address?

☒ Yes

☐ No

Marko.radosavljevic@whitecliff-im.com

Details of submitter

The form must be signed by either the scheme administrator or the practitioner acting on behalf of the scheme administrator. The signatory details and ID number, if held, should be provided. If you are completing the form as a supplementary page to the registration for tax relief and exemptions, you do not need to sign this application as the declaration signed as part of the registration form also covers your RAS application.

I attach the Board's Resolution showing the person(s) name at "Current authorised signatories" or "New authorised signatories" as authorised signatories

☒ Yes

☐ No

I attach a bank paying-in slip

☐ Yes

☒ No - Metro Bank do not have a paying -in slip. Please see the attached letter from Metro Bank providing confirmation.

I attach an original specimen signatures for the authorised signatories

☒ Yes

☐ No

I am submitting this registration/amendment in my capacity as:

☒ Scheme Administrator

☐ Practitioner

Scheme Administrator ID

A	0	1	4	5	0	8	1
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Are you:

- ☐ An individual
☒ An organisation

Organisation name

Registered Scheme Administrator

Address

Is this address in the UK?

- ☒ Yes
☐ No

Does the organisation have an email address?

- ☒ Yes
☐ No

Telephone number

0121 769 0041

Declaration

If you are completing the form as a supplementary page to the registration for tax relief and exemptions, you do not need to sign this application as the declaration signed as part of the registration form also covers your RAS application.

☒ I confirm that the information I have given is correct

Signature

Emmabel

Date

DD MM YYYY

2	1	0	7	2	0	1	7
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What to do now

Please sign and date the form in the fields provided on the printed output.

The completed form together with:

- the Scheme Administrator's authority or the Board's Resolution, or similar authority
- a bank or building society paying-in slip for the account into which repayments are to be made, and
- original specimen signatures of those authorised to sign repayment claims

should be sent to:

HM Revenue & Customs
Pension Schemes Services
Yorke House
Castle Meadow Road
NOTTINGHAM
NG2 1BG

No repayments will be made unless the registration is received with the supporting documents.

How we use your information

HM Revenue & Customs is a Data Controller under the Data Protection Act 1998. We hold information for the purposes specified in our notification to the Information Commissioner, including the assessment and collection of tax and duties, the payment of benefits and the prevention and detection of crime, and may use this information for any of them.

We may get information about you from others, or we may give information to them. If we do, it will only be as the law permits to:

- check the accuracy of information
- prevent or detect crime
- protect public funds. We may check information we receive about you with what is already on our records. This can include information provided by you, as well as by others, such as other government departments or agencies and overseas tax and customs authorities. We will not give information to anyone outside HM Revenue & Customs unless the law permits us to do so. For more information follow the link below and look for 'Data Protection Act' within the Search facility.

[HM Revenue & Customs homepage](#)