

Transfer Out Application

Use this form to fully transfer your benefits in cash from a Standard Life pension scheme to another UK registered pension scheme.

Guidance notes for filling in this form

References to 'Standard Life' mean Standard Life Assurance Limited or Standard Life Master Trust Co Ltd.

Parts 1, 2 and 4 of the form should be completed by you as the Planholder, and Part 3 by the Trustee/Scheme Administrator of the receiving pension scheme (Receiving Scheme). You should check the details completed by the Receiving Scheme before signing and dating the form at the end.

Standard Life will not be able to proceed with your transfer request unless this form is completed fully. Complete one form for each Standard Life plan that you wish to transfer.

UK tax laws mean that tax is charged on 'unauthorised payments' that are made from UK registered pension schemes. The Pensions Advisory Service (TPAS) can help to explain the potential tax consequences for you of an unauthorised payment.

Where the value of your pension fund is greater than £30,000 and contains safeguarded benefits, legislation requires you to take advice from an independent financial adviser. Safeguarded benefits are defined as a benefit that has a promise, such as a guaranteed annuity rate or level of pension income, but does not include guaranteed investment returns such as those from with profits.

Please use BLOCK CAPITALS to fill in this form. Do not use correction fluid if you make a mistake. If you need to correct a mistake, please initial any changes you make.

Along with this form, you should also provide the following if you are intending to transfer to an occupational pension scheme or a Small Self-Administered Scheme:

- Evidence you are in receipt of earnings. If you are employed, please provide copies of your last 3 months' payslips and a copy of your latest P60. If you are self-employed, please provide a letter from a certified accountant evidencing your last 3 months' income and a copy of your latest tax return. This is needed to help us establish whether you have a statutory right to a Cash Equivalent Transfer Value.
- A copy of correspondence from HMRC confirming the Receiving Scheme's Pension Scheme Tax Reference (PSTR) number. The Receiving Scheme Trustee/Scheme Administrator will be able to provide you with this.
- The Scheme's Trust Deed and Rules from inception of the Scheme to date, and any other Deeds, e.g. Deeds of Appointment and Retirement of Trustees.
- A letter from the provider of the Pension Schemes Trustee Account or the Pension Scheme Administrator Account. This letter must be, on letter headed paper, confirming the full name of the account, the account sort code, the account number and the names of the accounts authorised signatories.

Upon receipt of the complete requirements we will assess your request with a view to completing the transfer. However, we do reserve the right to ask for additional information where it is deemed necessary.

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Is any of your plan invested in with profits?

These investments may include potentially valuable guarantees. With profits guarantees give you some protection if investment returns are poor. Please check your last statement for details of any guarantees. If you're unsure of anything or need more information, please call us. You should also consider paying for financial advice, as the impact of giving up a with profits investment depends upon your personal circumstances.

You can find out more about with profits at www.standardlife.co.uk/withprofits

Please return the completed form to Standard Life:

Standard Life
Dundas House
20 Brandon Street
Edinburgh
EH3 5PP

Pension Scams

Your pension savings are in safe hands with us but pension scams are on the increase.

We are working hard to help our customers avoid these scams. Thousands of people have lost their retirement savings after falling for a pension scam. Don't be next.

If you are considering transferring your pension savings into a new scheme, consider these questions...

- Have you been motivated by a cold-call, online advert or text out of the blue, offering a 'free pension review'?
- Is the new scheme a Small Self-Administered Scheme?
- Will your pension pot be investing in unusual investments such as overseas property, car parks, unregulated investments, forestry, storage units, care homes, biofuels or businesses you don't know much about?
- Does your new arrangement require you to set up a company?
- Have you been promised guaranteed returns?
- Have you been told you can access any part of your pension before age 55, other than on the grounds of ill-health?

If the answer to any of these questions is **yes**, then there's a chance your money could be at risk.

To know what to look out for or what to do if you think you're being targeted – go to the Pensions Regulator's website www.pension-scams.com

Why ask these questions? Because we want to help you protect your savings. If you have been cold-called about a transfer opportunity or you are investing in high risk, unregulated investments, it could mean that your pension savings are at risk or you are being scammed.

Part 1 – Your details

You should complete this part.

Title (Mr/Mrs/Miss/Ms/ Other eg Dr/Rev)	Surname		MILLINER
First name(s) (in full)	SALLY		
Date of birth (DD/MM/YYYY)	01 05 1963	National Insurance Number	NA 72 42 26 A
Standard Life plan number	D2039540000		
Your address	4 RECTORY CLOSE, GNENFO, CAERDYDD		
	Country	UK	Postcode
			CF5 6AQ
Your contact number	02920 594 435		
Your email address	SMILLINER @ GAB CAMBORNECAPITAL.CO.UK		

You should complete this part, but your Receiving Scheme Trustee or Scheme Administrator may need to provide you with the information required

Part 2 – Receiving Scheme details

Type of Receiving Scheme:	Occupational Pension Scheme <input type="checkbox"/>	Personal Pension Scheme <input type="checkbox"/>	Small Self- Administered Scheme <input checked="" type="checkbox"/>
Name of Receiving Scheme	TRIMIX LIMITED PENSION SCHEME		
HMRC Pension Scheme Tax Reference number	00815851RC		
Name of Receiving Scheme Administrator	PENSION PRACTITIONER		
Telephone no. for Receiving Scheme Administrator	0800 634 4862		
Contact name at Receiving Scheme Administrator	EMMA DANE		
Address of Receiving Scheme Administrator	48 CHORLEY NEW ROAD BOLTON		
		Postcode	BL1 4AP
Name(s) of Receiving Scheme Trustees (if applicable)	N/A SALLY MILLINER		
Have you taken regulated advice about this transfer request?		Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
If Yes, please provide the following details:			
Name of company providing you with financial advice	WEALTHMASTERS FINANCIAL MANAGEMENT LTD		
Name of financial adviser	ADRIAN SHAKESPEARE		
Contact number	0203 841 6881		

Why ask these questions?
Because, pension
scammers may pose as
financial advisers.

We always recommend that
you take financial advice
about your transfer options
from a financial adviser
authorised and regulated
by the UK Financial Conduct
Authority to give pensions
transfers related advice.

If you take advice from
someone who is not
authorised and regulated
by the UK Financial Conduct
Authority, you may not be
covered by the protections
of the Financial Ombudsman
Service or the Financial
Services Compensation
Scheme if things go wrong in
relation to the advice given.
You should also be aware that
if you take advice from a non-
UK based adviser, you may
not be covered by any similar
protections in the country you
live, or where the advice has
been given from, at all.

If you should have any
queries about this, speak to
your adviser or contact the UK
Financial Conduct Authority.

If you are receiving advice
from a financial adviser,
you should remember that
the adviser is acting on your
behalf not only in giving
advice, but also regarding
the completion of this form.

FCA Reference Number	536087
How did you find out about this transfer opportunity?	
Do you know where your pension savings will be invested under the new scheme? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
If Yes, please provide details	REGULATED INVESTMENTS

Why ask this question?
Because, unusual investments such as overseas property, car parks, unregulated investments, forestry, storage units, care homes, biofuels etc., are generally considered high risk investments and many have been linked to pension scamming activity.

Part 3 – Receiving Scheme Declarations

The Trustee(s)/Scheme Administrator* of the Receiving Scheme:

- a. confirms that the Receiving Scheme is a UK registered pension scheme and will accept and is capable of accepting the transfer value to be transferred from the transferring plan;
- b. confirms that the Receiving Scheme is not under review by HMRC;
- c. confirms that, when required under the Data Protection Act 1998, the Trustees of the Receiving Scheme are registered with the Information Commissioner's Office as data controllers.
- d. undertakes to provide the Planholder with a copy of the correspondence from HMRC confirming the Receiving Scheme's PSTR number as evidence that the Receiving Scheme is registered with HMRC;

Where the Receiving Scheme is an occupational pension scheme:

- e. confirms that the Receiving Scheme is an Occupational Pension Scheme as defined under s1(1) of the Pension Schemes Act 1993 (c.48).

Where the Receiving Scheme is a personal pension scheme:

- f. confirms that the Receiving Scheme is FCA regulated.

This part 3 is signed for and on behalf of the Trustee(s)/Scheme Administrator* of the Receiving Scheme as follows:

Signature

Date
(DD/MM/YYYY)

20122017

Position of
Authorised
Signatory

SENIOR ADMINISTRATOR

Printed Name
of Authorised
Signatory

EMMA OANE

Contact phone
number

0800 634 4862

Receiving Scheme Payment Details

Bank Name/
Address

ALLIED IRISH BANK (GB)
ST JAMES'S HOUSE, CHARLOTTE
ST, MANCHESTER Postcode M1 4DZ

Receiving
Scheme Account
Name

TRIMIX LIMITED PENSION SCHEME

Receiving Scheme
Bank Account Number

04919088

Sort Code

23-83-96

Receiving Scheme Reference

TRIMIX-SALLYMILLINER

The Receiving Scheme Trustee/Scheme Administrator should complete this part.

Go to the Information Commissioners Office website <https://ico.org.uk/> for further information on 'Registration by pension scheme trustees' requirements.

*Delete as appropriate



Signature

Part 4 – Your Declarations

I hereby confirm that –

- a. I have requested the transfer.
- b. I have had the opportunity to read and fully consider this document setting out the arrangements to be made between Standard Life and the Trustees/Scheme Administrator of the Receiving Scheme.
- c. I am aware of the benefits that will be awarded in respect of the transfer value in the Receiving Scheme.
- d. I am aware that the amount of the transfer value is **not guaranteed and may fluctuate** and that the exact transfer value will not be known until the transfer date. The amount of the transfer value will represent the value of my entire interest, and my dependants' interest, in the Standard Life plan which is being transferred to the Receiving Scheme.
- e. I am aware of the details set out in this document and hereby consent to the transfer of the transfer value to the Receiving Scheme.
- f. In consideration of the arrangement made for the provision of additional benefits for me and my dependants under the Receiving Scheme, once the transfer value has been paid to the Receiving Scheme's Trustees/Scheme Administrator, my Standard Life plan will end, and I hereby discharge Standard Life of all claims, which I, and my dependants, have or may have to the benefits under the Transferring Scheme in respect of the transfer value.
- g. I am aware that in some circumstances a transfer of benefits might not be a recognised transfer under the relevant tax rules and may be treated as an unauthorised payment by HMRC giving rise to a liability to pay tax.
- h. If HMRC require Standard Life to pay tax on the transfer value because the Receiving Scheme does not comply with HMRC's requirements, I undertake to refund Standard Life the tax due by them.
- i. I am aware of the risks associated with pension scams and I hold Standard Life harmless from and against all costs, losses or expenses resulting from my decision to proceed with my transfer request, unless such an event has arisen as a result of any fraud, negligence or wrongful act by Standard Life.
- j. I confirm that any information provided about me by the Receiving Scheme or my advisers has been verified by me as factual and correct and that Standard Life is in no way responsible for any quotation or any literature issued by the Receiving Scheme or my advisers.

To the best of my knowledge and belief the information given in this form is correct and complete.

Planholder's
signature



Date
(DD/MM/YYYY)

27/11/2017



You should check the details completed by the Receiving Scheme before signing and dating the form.

Please return the completed form to Standard Life:

Standard Life
Dundas House
20 Brandon Street
Edinburgh
EH3 5PP



Signature

Pension Practitioner.Com Limited
Daws House
33-35 Daws Lane
London
United Kingdom
NW7 4SD

Pension Schemes Services
Fitz Roy House
Castle Meadow Road
Nottingham
NG2 1BD

Notification of registration for tax relief and exemptions

We have registered Trimix Limited Pension Scheme on 20 October 2014. Tax relief and exemptions are due from this date.

Your Pension Scheme Tax Reference (PSTR) is 00815851RC. You should use this when you want to view the scheme details online and in all future communications with us.

On your application for registration you indicated that the scheme is an occupational and investment-regulated pension scheme. If the scheme ceases to be investment-regulated and/or changes its legal structure, then you must tell us about the change on an event report. If there are any other changes, to any factor regarding a declaration or confirmation you gave when applying to register the scheme, please tell us as soon as possible.

An occupational pension scheme is defined in section 150(5) of the Finance Act 2004 as a pension scheme established by an employer or employers and having or capable of having effect so as to provide benefits to or in respect of any or all of the employees of:

- that employer or those employers
- any other employer

whether or not it also has or is capable of having effect so as to provide benefits to or in respect of other persons.

As you have indicated that this is an occupational pension scheme, we expect a genuine employer to have established the scheme. If this is not the case, we may deregister the scheme.

Responsibilities of the scheme administrator

As part of the registration process you declared that as the scheme administrator you will comply with section 270(3) of the Finance Act 2004. This means that you:

- understand that you will be responsible for carrying out the functions conferred or imposed on the scheme administrator by and under this section
- intend to carry out those functions at all times, whether resident in the UK or another state which is a European Union member state or a non-member European Economic Area state

If you do not comply with section 270(3), we may deregister the pension scheme.

Authorised transfers

When you applied you confirmed that:

- the pension scheme rules do not directly or indirectly entitle any person to unauthorised payments
- the pension scheme will not be administered in a way that knowingly entitles any person to unauthorised payments

You must ensure that any transfer of sums and assets out of the pension scheme is a recognised transfer in accordance with section 169 of the Finance Act 2004. Any transfer that is not a recognised transfer would be deemed to be an unauthorised member payment.

An unauthorised member payment would be a scheme chargeable payment. As scheme administrator of the pension scheme you would be liable to a charge to Income Tax of up to 40% of the unauthorised payment, known as the scheme sanction charge.