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**INVOICE**

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**INVOICE# INV-1728**

Bill To:
The Microcopy Services Ltd Directors Retirement Plan Microcopy Services Limited Balmer Cut Buckingham Industrial Park MK18 1UL

DATE
04 Apr 2013

Item	Description	Amount
Pension Administration Services	Annual renewal for pension administration services to the Trustees for the period 11 January 2012 to 10 January 2013 - paid quarterly via Direct Debit Mandate.	950.00

Thank you for using our services

Sub Total: 950.00

VAT (20%): 190.00

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**Total:** £1,140.00

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**Terms & Conditions**

Payment to be received within 14 days of invoice date. Payments received after this period will be subject to a late interest charge of 5% of the value of the invoice for each calendar month thereafter. BACS:

Barclays Bank Plc  
Account Name: Pension Practitioner .Com  
Account Number: 73698947  
Sort Code: 20-74-63