

Your scheme details:

The Microcopy Services Ltd Directors Retirement Plan F63419

1. Introduction

The following are the details that were on the scheme return submitted on 26 August 2014 10:26 AM.

The scheme return details were confirmed by Mr Brad Davis.

2. Scheme details (basic)

Basic details	
Scheme name	The Microcopy Services Ltd Directors Retirement Plan F63419
PSR number	10267227
Scheme address	C/O Pension Practitioner Daws House 33-35 Daws Lane Mill Hill London NW7 4SD United Kingdom
Billing address	Same as scheme address
Scheme type	Occupational
Benefit type	Defined contribution
Current status	Open to new members since 01 January 2004
Scheme year-end (DD/MM)	31/12 since 01 January 2004
HMRC reference number (PSTR)	00592002RJ

PSR number: 10267227

Please note that this document cannot be used in place of a scheme return and will not be accepted as such by the Pensions Regulator. If you are required to complete a scheme return and are unable to do so online you should contact us by phone on 0845 600 5666 and select option 2 (Mon - Fri 9am - 5.30pm). Alternatively you can email us at exchange@thepensionsregulator.gov.uk

3. Scheme details (membership, age profiling, leavers)

Small scheme details	
Membership no greater than 11?	Yes
All members' trustees/directors?	Yes
Unanimous/independent decisions?	Yes

Number of members as at 5 April 2012 The Pensions Regulator requires to know the number of members present at the scheme year-end between the dates 1 April 2012 and 31 March 2013.	
Active members	2
Deferred members	0
Pensioner members	0
Total members	2

Number of members as at 5 April 2013 The Pensions Regulator requires to know the number of members present at the scheme year-end between the dates 1 April 2013 and 31 March 2014.	
Active members	2
Deferred members	0
Pensioner members	0
Total members	2

Age Profiling		
	50 to 59	60 and over
Active and deferred	0	0

Scheme Leavers as at 5 April 2013 The Pensions Regulator requires to know the number of scheme leavers during the year up to the scheme year end given for the latest membership figures above.	
Any scheme leavers during the latest membership year	No

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4. Scheme details (assets and contributions)

Scheme assets and contributions as at the latest membership effective date of 5 April 2013.	
Total net assets	£224539.00
Total employer contributions over the year	£0.00
Total employee contributions over the year	£0.00
Total transfers into the scheme over the year	£0.00

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5. Trustees

Trustee	
Name of trustee	Mr Ross Lincoln Stevens
Chair of trustees	No
Nominated contact	No
Type of trustee	Employer-appointed trustee
Address of trustee	46 Aris Way BUCKINGHAM MK18 1FX United Kingdom
Direct telephone number	01280 822805
Direct email address	info@pensionpractitioner.com

Trustee	
Name of trustee	Mr Lee Rowan Stevens
Chair of trustees	No
Nominated contact	Yes
Type of trustee	Employer-appointed trustee
Address of trustee	2 Harlequin Place Shenley Brook End MILTON KEYNES MK5 7FF United Kingdom
Direct telephone number	01280 824712
Direct email address	info@pensionpractitioner.com

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6. Employer details

Current Employer(s)	
Name of employer	Microcopy Services Ltd
Employer type	Principal Employer
Organisation type	Private limited company
Address of employer	32 Balmer Cut Buckingham Industrial Park Buckingham MK18 1UL United Kingdom
Employer trading status	Active since 12 March 1990
Employer email address	info@pensionpractitioner.com
Companies House number	02480074

Employer relationship	
Is the scheme intended for use by one employer or more than one employer?	One employer
Is the scheme intended for use only by employers that are part of the same corporate group or structure?	Not applicable
Does each employer have a trustee on the trustee board?	Not applicable
Are all employers part of a similar industry, profession or affinity organisation (such as trade body, business group etc)?	Not applicable

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7. Auto-enrolment details

Automatic enrolment details
No auto-enrolment questions have been asked in this scheme return

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8. Service provider details

Insurance company

There is currently no insurance company listed as involved with this scheme. Details required are name, address, whether the insurer carries out the main administration of the scheme and, optionally, an insurer reference (e.g. scheme number), telephone number and email address.

Third party administrator

Name of company	Pension Practitioner. Com
Address of administrator	Daws Lane Business Centre 33-35 Daws Lane LONDON NW7 4SD United Kingdom
Company telephone number	08006344862
Company email address	info@pensionpractitioner.com
Named contact details	
Title	Mr
First name	Brad
Surname	Davis
Named contact's direct telephone number	08006344862
Named contact's direct email address	info@pensionpractitioner.com

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9. Contact details

Scheme contact details	
Name of contact	Mr Brad Davis
Address of contact	Daws Lane Business Centre 33-35 Daws Lane LONDON NW7 4SD United Kingdom
Telephone number	08006344862
Email address	info@pensionpractitioner.com

Levy contact details	
Name of contact	Mr Lee Stevens
Address of contact	Microcopy Services 32 Balmer Cut Buckingham Industrial Estate BUCKINGHAM MK18 1UL United Kingdom
Telephone number	08006344862
Email address	info@pensionpractitioner.com

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