

Your scheme details:

**The Microcopy Services Ltd Directors Retirement Plan F63419**

## 1. Introduction

The following are the details that were on the scheme return submitted on **04 October 2011 02:25 PM**.

The scheme return details were confirmed by **Mr Brad Davis**.

PSR number: 10267227

**2. Scheme details (includes membership details)**

Basic details	
Scheme name	The Microcopy Services Ltd Directors Retirement Plan F63419
PSR number	10267227
Scheme address	C/O Pension Practitioner Daws House 33-35 Daws Lane Mill Hill London NW7 4SD United Kingdom
Billing address	Same as scheme address
Pension type	Occupational
Benefit type	Defined contribution
Current status	Open to new members since 01 January 2004
Scheme year-end (DD/MM)	31/12
HMRC approval number	None

PSR number: 10267227

Please note that this document cannot be used in place of a scheme return and will not be accepted as such by the Pensions Regulator. If you are required to complete a scheme return and are unable to do so online you should contact us by phone on 0870 606 3636 and select option 2 (Mon - Fri 9am - 5.30pm). Alternatively you can email us at [exchange@thepensionsregulator.gov.uk](mailto:exchange@thepensionsregulator.gov.uk)

Small scheme details	
Membership no greater than 11?	Yes
All members' trustees/directors?	Yes
Unanimous decisions?	Yes

<b>Number of members as at 31 March 2010</b> <b>The Pensions Regulator requires to know the number of members present at the scheme year-end between the dates 1 April 2009 and 31 March 2010.</b>	
Active members	2
Deferred members	0
Pensioner members	0
Total members	2

Age profiling		
	50 to 59	60 and over
Active and deferred	0	0

<b>Membership details</b> <b>The Pensions Regulator requires to know the number of members present at the scheme year-end between the dates 1 April 2010 and 31 March 2011</b>	
Active members	
Deferred members	
Pensioner members	
Total members	

PSR number: 10267227

**3. Trustees**

<b>Trustee</b>	
Name of trustee	Mr Lee Rowan Stevens
Chair of trustees	No
Type of trustee	Employer-appointed trustee
Address of trustee	2 Harlequin Place Shenley Brook End MILTON KEYNES MK5 7FF United Kingdom
Telephone number	01280 824712
Email address	leedvader@talktalk.net

<b>Trustee</b>	
Name of trustee	Mr Ross Lincoln Stevens
Chair of trustees	No
Type of trustee	Employer-appointed trustee
Address of trustee	46 Aris Way BUCKINGHAM MK18 1FX United Kingdom
Telephone number	01280 822805
Email address	leafy46@hotmail.com

PSR number: 10267227

Please note that this document cannot be used in place of a scheme return and will not be accepted as such by the Pensions Regulator. If you are required to complete a scheme return and are unable to do so online you should contact us by phone on 0870 606 3636 and select option 2 (Mon - Fri 9am - 5.30pm). Alternatively you can email us at [exchange@thepensionsregulator.gov.uk](mailto:exchange@thepensionsregulator.gov.uk)

#### 4. Employer details

Employer	
Name of employer	Microcopy Services Ltd
Employer type	Principal Employer
Organisation type	Private limited company
Address of employer	32 Balmer Cut Buckingham Industrial Park Buckingham MK18 1UL United Kingdom
Employer trading status	Active since 12 March 1990
Employer email address	info@pensionpractitioner.com
Companies House number	02480074
Charities number	

Previous Employers
There are no previous employers related to this scheme.

PSR number: 10267227

Please note that this document cannot be used in place of a scheme return and will not be accepted as such by the Pensions Regulator. If you are required to complete a scheme return and are unable to do so online you should contact us by phone on 0870 606 3636 and select option 2 (Mon - Fri 9am - 5.30pm). Alternatively you can email us at [exchange@thepensionsregulator.gov.uk](mailto:exchange@thepensionsregulator.gov.uk)

## 5. Service provider details

Insurance company	
There is currently no insurance company listed as involved with this scheme. Details required are name and address, and optionally insurer reference (eg scheme number), telephone number and email address.	

  

Third party administrator	
Name of administrator	Pension Practitioner. Com
Address of administrator	Daws Lane Business Centre 33-35 Daws Lane LONDON NW7 4SD United Kingdom
Telephone number	08006344862
Email address	

PSR number: 10267227

**6. Contact details**

Scheme contact details	
Name of contact	Mr Brad Davis
Address of contact	Daws Lane Business Centre 33-35 Daws Lane LONDON NW7 4SD United Kingdom
Telephone number	08006344862
Email address	info@pensionpractitioner.com

Levy contact details	
Name of contact	Mr Brad Davis
Address of contact	Daws Lane Business Centre 33-35 Daws Lane LONDON NW7 4SD United Kingdom
Telephone number	08006344862
Email address	info@pensionpractitioner.com

PSR number: 10267227

Please note that this document cannot be used in place of a scheme return and will not be accepted as such by the Pensions Regulator. If you are required to complete a scheme return and are unable to do so online you should contact us by phone on 0870 606 3636 and select option 2 (Mon - Fri 9am - 5.30pm). Alternatively you can email us at [exchange@thepensionsregulator.gov.uk](mailto:exchange@thepensionsregulator.gov.uk)