The Leadership Factor Limited Directors Retirement

Plan

The Leadership Factor Limited

Osborne House

Cliffe Road

Shepley

Huddersfield

HD8 8AG

16 June 2105

Dear Sirs,

**Reminder - Invoice Number: 3245**

Please find enclosed our invoice for pension scheme administration services dated 02 June 2015.

As the invoice remains outstanding beyond our 14 day settlement terms immediate payment is now required.

This invoice must now be settled by return.  
  
If you have any questions regarding this, please contact the consultant for your scheme.

Thank you for your assistance.

Yours faithfully

Accounts Dept

**For Pension Practitioner .Com**

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