

---

**INVOICE**

---

**INVOICE# INV-3890**

| Bill To:   |
|--|
| The Leadership Factor Limited Directors Retirement Plan<br>The Leadership Factor Limited<br>Osborne House<br>Cliffe Road<br>Shepley<br>Huddersfield<br>HD8 8AG |

| DATE        |
|-------------|
| 29 May 2016 |

| Item                            | Description   | Amount   |
|---------------------------------|---|----------|
| Pension Administration Services | Annual renewal for pension administration services to the Trustees for the period 01 June 2016 to 31 May 2017 | 1,585.00 |

Thank you for using our services

Sub Total: 1,585.00

VAT (20%): 317.00

---

**Total:** £1,902.00

---

**Terms & Conditions**

Payment to be received within 14 days of invoice date. Payments received after this period will be subject to a late interest charge of 5% of the value of the invoice for each calendar month thereafter. BACS:

Barclays Bank Plc  
Branch: St Johns Wood and Swiss Cottage  
Account Name: Pension Practitioner .Com  
Account Number: 73698947  
Sort Code: 20-74-63