

Dated _____

The Ideal Window Solutions SSAS (the 'Scheme'): Appointment of Administrator and Practitioner

Parties

1. **Christopher Nicholas Palmer** of 5 Heyshott Gardens, Clanfield, Hampshire, PO8 0XG; **Thomas Emerson** of 70 Portchester Road, Fareham, Hampshire, PO16 8QJ; **Amanda Jane Palmer** of 5 Heyshott Gardens, Clanfield, Hampshire, PO8 0XG and **Bradley Terence Whelan** of 5 Westbrooke Close, Horndean, Waterlooville, PO8 9RE ("The Trustees")
2. **Pension Practitioner .Com Limited** of Daws House, 33-35 Daws Lane, London NW7 4SD ("the Pension Practitioner")
3. **Ideal Window Solutions Limited** of Carnac Court, Cams Hall Estate, Fareham, Hampshire, PO16 8UY ("The Administrator")

Introduction

(A) The General Trustees are the present trustees of the Scheme (the 'Trustees').

(B) All of the General Trustees are resident in the United Kingdom.

Operative Provisions

- 1 In accordance with section 611AA of the Income & Corporation Taxes Act 1988 the Trustees appoint the Administrator to be the administrator of the scheme for the purposes of (and to be responsible for the discharge of all duties relating to the Scheme which are imposed on the administrator under) Chapter I of Part XIV of that Act.
- 2 The Administrator accepts such appointment for the purposes of Part 4 of the Finance Act 2004.
- 3 The General Trustees, and the Administrator (in acting in their capacities), appoint the Pension Practitioner as their agent and to act as practitioner on their behalf, in connection with any matters within the responsibility of HMRC and to view information held on the HMRC Pension Scheme Service in relation to the Scheme, and to do any other thing whatsoever in connection with or incidental to:
 - 3.1 (in respect of any period up to and including 5th April 2006) the discharge of all duties relating to the Scheme which are imposed on them as administrator and/or maintenance of the approval of the Scheme under Chapter I of Part XIV of the Income & Corporation Taxes Act 1988;
 - 3.2 (in respect of any period from and including 6th April 2006) the discharge of all duties relating to the Scheme which are imposed on the scheme administrator and/or the maintenance of the registered status of the Scheme under Part 4 of the Finance Act 2004.

4 The provisions of this appointment have effect on and from its date.

SIGNED as a deed, and delivered when dated,
by **Pension Practitioner .Com Limited**
acting by

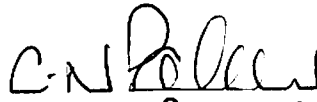
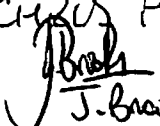
Authorised Signatory :

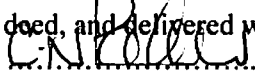
Name : Brad Davis

Authorised Signatory :

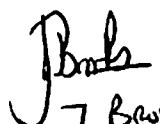
Name : Miri Azizi

SIGNED as a deed, and delivered when dated,
by **Ideal Window Solutions Limited**
acting by

Director Signature: 
Name : CHRISTOPHER PALMER
Witness Signature: 
Name : J. Brooks
Address : 7 Brooming Close
WIMBORNE
PO15 7LX

SIGNED as a deed, and delivered when dated,
by  (signature)

Christopher Nicholas Palmer in the presence
of:

Witness Signature: 
Name : 7 Brooming Close
Address : WIMBORNE
PO15 7LX

SIGNED as a deed, and delivered when dated,
by  (signature)


Thomas Emerson in the presence of:

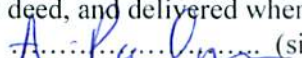
Witness

Signature :

Name :

Address :


J. Brooks
7 BURNING CLOSE
WHITELEY
PO 15 TLX

SIGNED as a deed, and delivered when dated,
by  (signature)


Amanda Jane Palmer in the presence of:

Witness

Signature :

Name :

Address :


NAOMI WHELAN
5 WESTBROOKE CLOSE
TORNDEAN HANTS RG8 9RE

SIGNED as a deed, and delivered when dated,
by  (signature)


Bradley Terence Whelan in the presence of:

Witness

Signature :

Name :

Address :


J. Brooks
7 BURNING CLOSE
WHITELEY
PO 15 TLX