



Denton & Co Trustees Limited
Sutton House
Weyside Park
Catteshall Lane
Godalming
Surrey
GU7 1XE

6th February 2015

Dear Sirs

The GBC Pension Scheme

Please find enclosed a signed letter of authority on behalf of the above named pension scheme, signed by the member trustee.

Mr Brooks has requested that we takeover the Scheme Administration of his pension scheme and for removal of Dentons from the trust deed.

Please can you arrange for Deed of Removal to be drafted and signed by all parties and send a copy to us. At this stage we will contact you in order for you to appoint us as Scheme Administrator online.

In the meantime, please provide us with the following information:

- That the scheme is not subject to a de-registration notice and provide a copy of the HMRC approval letter
- A list of all the assets of the scheme and a copy of the most recent valuation(s)
- A copy of the last 6 months' bank statements
- Where there is property, please provide a copy of the lease and confirmation that any rental payments are up to date
- Copy of the last Annual Review
- Confirmation as to whether any LTA / BCE have taken place

If you have any queries then please contact me, or a member of the SSAS team on 0844 410 0037.

Yours sincerely

Toni Haynes
Technical Director



t: 0844 410 0037 f: 0844 410 0038 e: admin@cranfords.biz w: www.cranfords.biz

Cranfords is the trading style of the company registered under the name of 3110950 at 1 The Pavilions,
Cranford Drive, Knutsford Business Park, Knutsford, Cheshire WA16 8ZR
and name of 3110950 Limited.