HM Revenue and Customs

Pensions Schemes Services

BX9 1GH

Date: 28/07/2023

Dear Mr Bhandal,

**The Cattanach Family SSAS**

**Your Ref: APSS530**

**SRN: S0000025286**

Thank you for your letter dated 3rd July 2023. Please find below the requested information to assist with the registration of The Cattanach Family SSAS.

1. Please find enclosed a copy of the scheme rules. I can confirm that there have been no executed amendments to the rules.
2. Please find enclosed a signed and dated copy of the Trust Deed establishing the scheme. There have been no amendments made to that deed.
3. As per the scheme rules that have been enclosed.
4. The scheme has no bank account at present. The trustees will require evidence confirming that the scheme has been tax registered before an account can be opened.
5. The scheme is intended to have two members. Please see below the members details:

Mark Mitchell Cattanach

Address: 21 Easton Drive, Shieldhill, Falkirk, FK1 2DR

NI Number: NZ 46 34 76 C

Phone Number: 07723402732

Nicola Margaret Cattanach

Address: 21 Eaton Drive, Shieldhill, Falkirk, FK1 2DR

NI Number: JE 23 59 48 A

Phone Number: 07554669430

1. The scheme is being set up for the two members listed above. The scheme will not be marketed. There are no introducers involved.
2. The scheme will be funded by ongoing contributions from the sponsoring employer the total amount of which will be approximately £100,000.

There are no specific providers or a business plan in place as yet, however, the investment being considered is a secured loan to the sponsoring employer of the SSAS and a commercial property purchase. No specific property has been identified yet.

1. The Trustees anticipate the scheme to be worth approximately between £100,000 - £110,000 at the end of the first year of its existence plus growth.

1. The scheme will not be offered for auto enrolment.
2. Employer adhered to the scheme:

Employer Full Name: Rooftec (Scotland) Ltd

Address: 12 Abbotsinch Road, Grangemouth, Scotland, FK3 9UX

Phone Number: 07723402732

Number of people employed: 1

Registered for tax with HMRC: Yes

PAYE Ref: 961/GA21437

VAT Ref: 937976457

Corporation Tax Reference: 82954 21461

Partnership Tax Reference: N/A

Self-assessment tax reference: N/A. Employer is not an individual.

1. N/A
2. Scheme Trustees:

Mark Mitchell Cattanach

Address: 21 Easton Drive, Shieldhill, Falkirk, FK1 2DR

NI Number: NZ 46 34 76 C

Phone Number: 07723402732

Nicola Margaret Cattanach

Address: 21 Eaton Drive, Shieldhill, Falkirk, FK1 2DR

NI Number: JE 23 59 48 A

Phone Number: 07554669430

Scheme Administrator:

RC Administration Limited

Company Number: 12409200  
Company Address: 1a Park Lane, Poynton, Stockport, England, SK12 1RD

Contact number:  0330 311 0839

Email: info@rcadministration.com  
Role: Registered Administrator

RC Administration Limited, which I am a director of, is a SSAS administration company.

I have performed scheme administration work for several years and I have the required pensions knowledge to act in this capacity. I am also registered as scheme administrator under ID number: A0150724.

Accountant Details;

Mr. Ian McDougall

McDougall Johnstone

Company Address: 280 St Vincent Street, Glasgow, G2 5RL

Phone Number: 0141 471 3333

Email Address: info@mcdougalljohnstone.co.uk

This is the only scheme we have been asked by the Trustees to set up.

Should you require any further information, please advise me accordingly.

Yours Sincerely,

David Nicklin (CERT PFS), Director

**For and on behalf of RC Administration Limited**

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