HM Revenue and Customs

Pensions Schemes Services

BX9 1GH

Date: 26/05/2021

Dear Mr Bhandal,

**The Brookes Family SSAS  
Your Ref: APSS530**

**SRN: S0000005861**

Thank you for your letter dated 13 May 2021. Please find below the requested information to assist with the registration of The Brookes Family SSAS.

1. Please find enclosed a copy of the scheme rules. I can confirm that there have been no executed amendments to the rules.
2. Please find enclosed a signed and dated copy of the Trust Deed establishing the scheme. There have been no amendments made to that deed.
3. RC Administration Limited is the only administrator of the scheme.
4. Please find enclosed a copy of the resolution appointing RC Administration Limited to act as the Registered Administrator for the scheme.
5. The scheme has no bank account at present. The trustees will require evidence confirming that the scheme has been tax registered before an account can be opened.
6. The scheme is intended to have two members. Please see the members details below:

Arron David Brookes

Address: 12 Chestnut Drive, Chapeltown, Sheffield, England, S35 1YZ

NI Number: JK779093B

Phone Number: 07901987759

Emily Louise Brookes

Address: 12 Chestnut Drive, Chapeltown, Sheffield, England, S35 1YZ

NI Number: JG279487

Phone Number: 07817911118

1. The scheme is being set up for two members listed above. The Trustees do not anticipate any more members joining the scheme. The scheme will not be marketed. There are no introducers involved.
2. The SSAS will be funded via employer contributions from the trading company which currently holds retained profits. The plan is to purchase and rent out commercial property assets yielding 6-10 -% returns, with the remainder of the fund put into regulated investments. This is seen as a longer-term plan which will take shape as the SSAS becomes funded over time.
3. It is, at this stage, difficult to project future values. The scheme may be worth up to £80,000 plus investment income at the end of the first year of its existence.
4. The scheme will not be offered for auto enrolment.
5. Employer adhered to the scheme:

Employer Full Name: Cornerstone Masonry Ltd

Address: 12 Chestnut Drive, Chapeltown, Sheffield, England, S35 1YZ

Phone Number: 07901987759

Number of people employed: 5

Registered for tax with HMRC: Yes

PAYE Ref: 120/BA61462

VAT Ref: 119877764

Corporation Tax Reference: 2600128623

Partnership Tax Reference: N/A

Self-assessment tax reference: N/A. Employer is not an individual

1. N/A
2. Scheme Trustees:

Arron David Brookes

Address: 12 Chestnut Drive, Chapeltown, Sheffield, England, S35 1YZ

NI Number: JK779093B

Phone Number: 07901987759

Emily Louise Brookes

Address: 12 Chestnut Drive, Chapeltown, Sheffield, England, S35 1YZ

NI Number: JG279487

Phone Number: 07817911118

The trustees mentioned above are also the scheme members.

Scheme Administrator:

RC Administration Limited

Company Number: 12409200  
Company Address: 1a Park Lane, Poynton, Stockport, England, SK12 1RD

Contact number: 0330 311 0839

RC Administration Limited, which I am a director of, is a SSAS administration company.

I have performed scheme administration work for several years and I have the required pensions knowledge to act in this capacity. I am also registered as scheme administrator under ID number: A0150724.

Accountant Details:

Gary Newton

Down to Earth Accountancy

Address: The Stables, 26 Westgate, Monk Bretton, Barnsley, S71 2DJ

Phone Number: 01226770453

Should you require any further information, please advise me accordingly.

Yours sincerely,

David Nicklin (CERT PFS)  
Director

For and in behalf of   
RC Administration Limited

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