The co-operative investments

Transfer out information request and declaration

Policyholder name: Mr William Hugh Murray

Plan number: 8254814

Receiving scheme name: TJM Retirement Plan

Please provide the information listed below to enable us to assess whether or not you have provided a valid transfer request. In some instances you will need to ask the receiving scheme for the information:

Description of information required	Please tick to confirm you have enclosed the information or provide reason why not available.
A copy of any promotional materials, e-mails and letters you have received in relation to the receiving scheme.	SEE- www.PensionPRACTITIONER.com
A copy of the letter from Her Majesty's Revenue & Customs (HMRC) confirming the schemes' registered status and PSTR number.	Already sent in
A copy of the online printout from the Pensions Regulator that confirms the scheme has been registered with them and shows the schemes PSR number. If the scheme is not registered please provide the reason why.	N/A - ONE member Scheme
A copy of the scheme's trust deed and rules.	Already sent in
Full names of the receiving scheme's investment providers	
The full name and address of the company responsible for administering the scheme.	PENSION PRACTITIONER.com, DAWS HOUSE 33-35 DAWS LANE, LONDON NW7 48D
A copy of the scheme's policy on the payment of benefits to members and their dependants.	Members over the age of 55
A copy of the basic information about the scheme that has been provided to you as a member of the receiving scheme. This is often in the form of a scheme or membership booklet or Key Features.	✓
Full details of the employer whose scheme you want to transfer to - company name, registered address, company registration number on letter headed paper and nature of business.	
Proof that you are employed by the employer whose pension scheme you are transferring to, e.g. payslip with employer's name included, contract of employment.	
If you are not employed by the employer whose pension scheme you are transferring to, please advise what connection you have to the scheme and the reasons why you want to transfer to the scheme.	
Is the scheme to which you are transferring a SIPP? If so, please provide the name and address of the SIPP operator.	N/A
Were you given advice about this transfer? If so please provide the full name, address and FCA registration number of the person giving you advice.	N/A

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We also need to ask you some questions about what you have been told by the receiving pension scheme, or anyone acting on their behalf.

	Please delete as appropriate
Have you been offered a loan, savings advance, cash back, cash bonus, or other incentive as a result of this transfer?	~~Yes~~ / No
Have you been advised that if you may be able to access the proceeds from this transfer before the age of 55 with no mention of having to satisfy any poor health condition?	~~Yes~~ / No
Have you been advised that your transfer proceeds will be invested overseas?	~~Yes~~ / No
Have you been promised a specific/guaranteed rate of return?	~~Yes~~ / No
Are you being put under pressure to carry out a transfer quickly?	~~Yes~~ / No
Are you aware of the costs and fees involved, and those involved in the ongoing investment?	Yes / ~~No~~

How were you made aware of the receiving scheme, did the scheme make the first contact (i.e. a cold call)?

Referred to Scheme Administrator by my Accountant.

Why are you looking to transfer?

To Control my own Investments

Finally we just need you to sign to confirm that:

1. The answers I have given to the questions above are true?

2. I understand that if it is determined, at any time, that the answers to the above questions are incorrect or that the information I have provided is incomplete and/or incorrect that I will be responsible for any tax charges that arise including those that CIS may be charged as a result of relying on the information I provide.

3. **I understand that such tax charges are normally 70% of the transfer value from my CIS pension policy.**

Signature

W Murray

Date