Prudential

Lancing

BN15 8GB

 26 January 2016

**Plan Holder: Mr. Paul Twomey**

**Plan No.: 50652398**

**Your ref: WM22883578**

Dear Tracy,

Thank you for your letter dated 19 January 2016.

Please see enclosed the following documents:

* HMRC Current Scheme Details. We are waiting for the scheme name to be changed by HMRC from “Gilchrist Colinslee Pension Scheme” to “TCA SSAS” – once we have this confirmation I will post it to you. See Resolutions enclosed.
* Pension Practitioner. Com are the Administrators of the scheme, please see enclosed Administration Agreement. There is no Practitioner.
* The scheme was registered with The Pensions Regulator on 5 January 2016, see enclosed confirmation document from The Pensions Regulator. No Scheme Return has been requested yet.
* Mr Twomey is already a member of the scheme, please see invitation letter enclosed. The fee to join the scheme has already been paid. TCA SSAS is a 4 member scheme and the fee to join was £2,000 + VAT (£800.00 plus VAT for one member and £400 plus VAT for each additional member)

The transfer payments should be made by BACS to the following account:-

**Name of Bank: Metro Bank**

**Account Name: TCA SSAS**

**Account Number: 18684567**

**Sort Code: 23-05-80**

If you require any further documentation to be completed in order that the transfer can be concluded, please advise me accordingly.

Kind regards

Emily McAlister

**For Pension Practitioner. Com**