

instructions to cash in Income Bonds



Please read these notes before you fill in the form.

- You can cash in all or part of your Income Bond with no notice and no penalty.
- If cashing in part of your investment, the minimum amount that can be cashed in is £500, and at least £500 must remain invested in your holding. We'll send you a new transaction record for any remaining balance.
- If your completed form reaches us shortly before an interest payment date, you may receive some overpayment of interest. If so, we will adjust the amount of your following interest payment or your repayment to take account of this.

Please remember to sign and date your form.

Please write in **BLACK CAPITAL LETTERS** inside the boxes. This helps us process your form faster.

1	how much to cash in	customer/account number	2144280784	all* <input type="checkbox"/> or £ <input checked="" type="checkbox"/>	30,000 00 p
*Please note this will close your account.					

2a	your details	title	MR + MRS	surname	WARD
		forenames in full	STEPHEN + SANDRA		
		address	THE REDHOUSE WATER LANE, HOLLINGWORTH		
		postcode	SK14 8HT	tel no	01887876163
		nationality	BRITISH		

2b	your previous address	address	
		postcode	
<small>Only complete this section if you have lived at the above address for less than three months.</small>			

3	your nominated bank or building society account details	<small>We'll use the nominated account on our records if you've already given us your account details. (If you want to change your nominated account, you'll need to use a 'change of nominated bank account' form - call us if you need one. Or, if you've registered for our online and phone service, you can change your nominated account by logging in or calling us.) If you haven't already provided your nominated account details, please do so here.</small>	
		your bank/building society	BARCLAYS BANK PLC
		branch	LEICESTER LE87 2BB
		name in which account held	STEPHEN WARD DPS
		your account no	83742490
		bank reference or building society roll no (if applicable)	sort code 20-57-44
<small>If your nominated account is an NS&I account (for example a Direct Saver), write the account number in the 'bank reference' field and complete the 'name in which account held' field. Leave the rest of this section blank.</small>			

4	signature(s)		It is important that you read and understand the enclosed leaflet entitled 'How we use your information'.
		first investor	date 04042016
		second investor	date 04042016
		<small>If this is a joint investment all holders may need to sign.</small>	
		<small>For investments in trust all trustees must sign.</small>	

5	what to do next	• Remember to sign and date your completed form and send to National Savings and Investments, Glasgow, G58 1SB.
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