



The Pensions Regulator

Instruction to your bank or building society to pay by Direct Debit

Please fill in the whole form using a ball point pen and send it to:

The Pensions Regulator
PO Box 5185
Brighton
BN50 9WG

Originator's identification number:

2 4 7 0 2 6

Name(s) of account holder(s):

ST JOHNS ABINGDON LIMITED PENSION
SCHEME

Bank/building society account number:

0 4 9 1 9 0 8 8

Branch sort code:

2 3 8 3 9 6

Name and full postal address of your bank or building society:

To: The Manager	Bank/Building society
ALLIED IRISH BANK (GB)	
Address:	
ST JAMES'S HOUSE	
CHARLOTTE STREET	
Postcode:	MANCHESTER M1 4DZ

Pension Scheme Reference number (PSR):

1 2 0 1 4 4 8 6

PLEASE COMPLETE THIS BOX

This is not part of the instruction to your bank or building society, but completion of the following is required to set up payment. You must complete all sections using the details of an authorised signatory on the pension scheme's bank account. They will become the levy contact and the recipient of the advance notice and payment schedule.

Title:	MRS
Forename:	MERLE
Surname:	OPER
Address:	48 CHORLEY NEW ROAD BOLTON
Postcode:	BL1 4AP
Email:	INFO@PENSIONPRACTITIONER.COM
Telephone:	0800 634 4862

Instruction to your bank or building society

Please pay The Pensions Regulator Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with The Pensions Regulator and, if so, details will be passed electronically to my bank/building society.

Signature(s):	
Date:	8 TH FEBRUARY 2018

Banks and building societies may not accept Direct Debit Instructions for some types of account

DD11

This guarantee should be detached and retained by the payer

The Direct Debit Guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit, The Pensions Regulator will notify you at least five working days in advance of your account being debited or as otherwise agreed. If you request The Pensions Regulator to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by The Pensions Regulator or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society – if you receive a refund you are not entitled to, you must pay it back when The Pensions Regulator asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.

Second reminder

RECEIVED
06 FEB 2018

The Pensions Regulator

000868_026 1/ 1 00001 663 663 00000

To the Trustees of:

St Johns Abingdon Limited Pension Scheme
Cranfords
48 chorley New Road
Bolton
BL1 4AP

Napier House
Trafalgar Place
Brighton
BN1 4DW

E exchange@thepensionsregulator.gov.uk

www.thepensionsregulator.gov.uk
www.trusteetoolkit.com

Our Ref: 12014486

Date: 26/01/2018

Pension Scheme : St Johns Abingdon Limited Pension Scheme

Dear Sir/Madam,

There is an outstanding levy payment of £61.57 for the above pension scheme.

Under the Pensions Act 2004, trustees or managers of pension schemes eligible for levy are liable for the payment of that levy. The Regulator has a duty to collect all outstanding debt from schemes that are eligible to pay the levy and will pursue old debt from previous levy periods which remains unpaid

The above amount is now overdue and needs your immediate attention. Please arrange for payment to be made within the next **fourteen days** to avoid further action being taken.

You can download a copy of the up-to-date statement and outstanding invoices from our website. It's also easy to set up a Direct Debit agreement (our preferred method of payment) on our website.

How to log in and access your scheme documentation

- Log in at: <https://exchange.thepensionsregulator.gov.uk>
- Navigate to the 'My schemes' page and select from your list of associated schemes*.
- Choose 'Maintain / View scheme levy' from the 'Scheme options' page. From here you can select to make a debit card or direct debit payment, set a levy waiver or view and download your current statement and historical documents.

*If you've not yet registered or associated to your scheme, please phone us on 0845 6005666 (Option 2) to obtain your scheme key.

Payments can also be made via BACS to the following account:

Account Name: The Pensions Regulator - Levy Account

Sort code: 40-14-03

Account Number: 42012669

Bank: HSBC

Bank Address: 153 North Street, Brighton BN1 1RE

Please ensure you quote your pension scheme number (Our Ref above) as the payment reference.

If you have recently made a payment to clear the outstanding amount, have any query regarding the amount due or if there are any circumstances that may be delaying payment, please contact us (details above).

Your sincerely

Debt Collection Team