

Pension Scheme Return & Event Questionnaire 2013

Scheme Name S PRINGFIELD PENSION SCHEME

Information required for the pension scheme return

The scheme administrator is required to complete a pension scheme return for the tax year. We undertake this as part of our pension scheme service to the trustees. The return is over 11 pages long. In addition, there may be an event report due; presently there are over 16 different event reports that may arise.

We have condensed the information needed into a short questionnaire. Please answer the questions below using the notes section if you feel we require further information and return this form to us. If there are any parts of this form that you are unsure of please contact your scheme consultant.

Commencing on 6th April 2012 and ending on 5th April 2013

If other dates please specify: From: _____ to year end: _____

Questions:

Did the Scheme acquire, own or dispose of Property during the period?	<u>YES</u> yes / no
If so, was this property from a **Connected Party/Parties?	yes / <u>no</u>
Did the Scheme acquire, own or dispose of any shares in the sponsoring employer?	yes / <u>no</u>
Did the Scheme acquire, own or dispose of shares in an unquoted company, excluding the sponsoring employer?	yes / <u>no</u>
Did the Scheme make, or have during the period, a Loan to a Connected Party/Parties? (this does not include borrowings made <u>TO</u> the Scheme from banks/building societies or other financial institutions)	yes / <u>no</u>
Did the Scheme have any interest in *tangible moveable property?	yes / <u>no</u>
Did the Scheme acquire, own or dispose of any other assets from a **Connected Party/Parties directly or indirectly?	yes / <u>no</u>
Did any member take funds from the Scheme, other than as pension income?	yes / <u>no</u>
Did the Scheme hold cash at bank during the period?	yes / <u>no</u>
If so, can you itemise any transactions that we may not be aware of within the period of the return?	use notes section

*Tangible moveable property includes: Assets that you can touch and move, such as fine wines, machinery, works of art, assets that have a lifespan of less than 51 years e.g. patents.

**A connected party includes: A relative, a partner, co-director, or co-trustee.

A connected party may also include a company that does not participate in the scheme but may be connected to you through the associations given above.

Notes Section

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In order that we may prepare your benefit statement, we will require the remuneration, dividend income and any other income for each scheme member. Please complete the table below for income in respect of the tax year ending 5th April 2013. Please also advise the fund split in respect of each member:

	Name of Member	<i>S-B-P For Year Ended 31/3/2012</i> Proprietary Salary £ Share	Dividend Income £	<i>State Pension + Interest</i> Other Income £	% of Fund Split
1	JOHN R. COWDRICK	77,192	—	8,255	60 %
2	MARGARET I. COWDRICK	77,192	—	7,339	40 %
3					%
4					%
5					%
6					%

Signed: 

Date: 1-7-2013

Please return this form to Stacy Lunnon at:
PensionPractitioner.Com
 Daws House
 33-35 Daws Lane
 London
 NW7 4SD

You can also email this form with other paperwork we may have requested to:
stacyl@pensionpractitioner.com

SPRINGFIELD PENSION SCHEME

Income and Expenditure for Period 6 April 2012 to 5 April 2013

[All amounts exclude VAT which is accounted for by Springfield Property]

Value of Fund at start of period 10,226.68

FUNDS IN

Members Contributions	0.00
HMRC Tax Refunds	0.00
Interest	213.05
Rental Income from Commercial Property	36,750.00
Other	0.00

TOTAL INCOME 36,963.05

FUNDS OUT

Refurbishment of Commercial Property	0.00
Pension Administration Services	985.00
Legal and Professional Fees	0.00
The Pensions Regulator	29.00
The Information Commissioner	35.00

TOTAL EXPENDITURE (1,049.00)

Value of Fund at end of period 46,140.73

Funds held by:

Bank of Scotland	28,401.70
Scottish Widows Bank	<u>17,739.03</u>
Total Funds held	46,140.73