

FAX TO: 020 8711 2522

FAO: STACY LUNNON

### Pension Scheme Return & Event Questionnaire 2013

Scheme Name SPRINGFIELD PENSION SCHEME

#### Information required for the pension scheme return

The scheme administrator is required to complete a pension scheme return for the tax year. We undertake this as part of our pension scheme service to the trustees. The return is over 11 pages long. In addition, there may be an event report due; presently there are over 16 different event reports that may arise.

We have condensed the information needed into a short questionnaire. Please answer the questions below using the notes section if you feel we require further information and return this form to us. If there are any parts of this form that you are unsure of please contact your scheme consultant.

Commencing on 6<sup>th</sup> April 2012 and ending on 5<sup>th</sup> April 2013

If other dates please specify: From: \_\_\_\_\_ to year end: \_\_\_\_\_

#### Questions:

Did the Scheme acquire, own or dispose of Property during the period?	<input checked="" type="radio"/> YES / <input type="radio"/> NO
If so, was this property from a **Connected Party/Parties?	<input type="radio"/> YES / <input checked="" type="radio"/> NO
Did the Scheme acquire, own or dispose of any shares in the sponsoring employer?	<input type="radio"/> YES / <input checked="" type="radio"/> NO
Did the Scheme acquire, own or dispose of shares in an unquoted company, excluding the sponsoring employer?	<input type="radio"/> YES / <input checked="" type="radio"/> NO
Did the Scheme make, or have during the period, a Loan to a Connected Party/Parties? (this does not include borrowings made TO the Scheme from banks/building societies or other financial institutions)	<input type="radio"/> YES / <input checked="" type="radio"/> NO
Did the Scheme have any interest in *tangible moveable property?	<input type="radio"/> YES / <input checked="" type="radio"/> NO
Did the Scheme acquire, own or dispose of any other assets from a **Connected Party/Parties directly or indirectly?	<input type="radio"/> YES / <input checked="" type="radio"/> NO
Did any member take funds from the Scheme, other than as pension income?	<input type="radio"/> YES / <input checked="" type="radio"/> NO
Did the Scheme hold cash at bank during the period?	<input type="radio"/> YES / <input checked="" type="radio"/> NO
If so, can you itemise any transactions that we may not be aware of within the period of the return?	use notes section

\*Tangible moveable property includes: Assets that you can touch and move, such as fine wines, machinery, works of art, assets that have a lifespan of less than 51 years e.g. patents.

\*\*A connected party includes: A relative, a partner, co-director, or co-trustee. A connected party may also include a company that does not participate in the scheme but may be connected to you through the associations given above.

Notes Section

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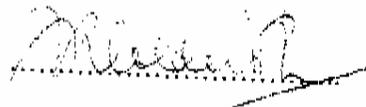
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In order that we may prepare your benefit statement, we will require the remuneration, dividend income and any other income for each scheme member. Please complete the table below for income in respect of the tax year ending 5<sup>th</sup> April 2013. Please also advise the fund split in respect of each member:

	Name of Member	S-B-F For Year ended 5/4/2012 Prof Salary £ Share	Dividend Income £	State Pension Other Income £	% of Fund Split
1	JOHN R. COWDREK	77,192	---	8257	6%
2	MARGARET I. COWDREK	77,192	---	7339	4%
3					%
4					%
5					%
6					%

Signed: 

Date: 17.7.2012

Please return this form to Stacy Lunnon at:  
**PensionPractitioner.Com**  
 Daws House  
 33-35 Daws Lane  
 London  
 NW7 4SD

You can also email this form with other paperwork we may have requested to:  
[stacyl@pensionpractitioner.com](mailto:stacyl@pensionpractitioner.com)

SPRINGFIELD PENSION SCHEMEIncome and Expenditure for Period 6 April 2012 to 5 April 2013

[All amounts exclude VAT which is accounted for by Springfield Property]

Value of Fund at start of period		10,226.68
<u>FUNDS IN</u>		
Members Contributions	0.00	
HMRC Tax Refunds	0.00	
Interest	213.05	
Rental Income from Commercial Property	36,750.00	
Other	0.00	
TOTAL INCOME		36,963.05
<u>FUNDS OUT</u>		
Refurbishment of Commercial Property	0.00	
Pension Administration Services	985.00	
Legal and Professional Fees	0.00	
The Pensions Regulator	29.00	
The Information Commissioner	35.00	
TOTAL EXPENDITURE		(1,049.00)
Value of Fund at end of period		46,140.73
<u>Funds held by:</u>		
Bank of Scotland	28,401.70	
Scottish Widows Bank	<u>17,739.03</u>	
Total Funds held	46,140.73	