

## Pension Transfer out - U167557 / UP2156585 Susan Singleton - Singleton Family SSAS

To customers@reassure.co.uk Copy sue@limbrook.co.uk Blind copy lisa@retirement.capital

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Dear Transfers team,

Client name: **Susan Singleton**

Pension Company Policy/Plan Number: **U167557 / UP2156585**

Please find attached a completed application from Susan Singleton to transfer her pensions out, together with the below listed documents, these have also been posted to you.

1. Pension Transfer release Form policy UP2156585
2. Pension Transfer release Form policy U167557
3. Trust Deed
4. Scheme Rules
5. HMRC Tax Registration Letter
6. HMRC Screen shot
7. TPR Registration Certificate
8. ICO Certificate
9. Company Contribution Schedule
10. Company Employment Letter
11. Personal Bank Statement Mar-Jun 2023
12. 3 months Payslips
13. Authority Letter
14. SSAS Metro Statement
15. SSAS Metro Bank account details
16. Members Guide

I would be most grateful if you may process Mrs. Singleton's request at your earliest convenience. Should you require any further information, please do not hesitate to contact us.

Kind regards  
Lisa Welton

RC Administration Limited

Phone: 0330 311 0839

1A Park Lane  
Poynton  
Cheshire  
SK12 1RD

Company Number: 12409200

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- 14. Metro Bank SSAS Account Singleton family.pdf (73 KB)
  - 16. Member Guide.pdf (754 KB)
  - 12. SLS payslips May- July 2023.pdf (581 KB)
  - 03. Signed - Trust Deed - 230517.pdf (469 KB)
  - 05. 21.7.21 HMRC Practitioner Authorisation - Singleton Family SSAS.pdf (371 KB)
  - 15. Metro Bank Account Details - Singleton Family SSAS.pdf (292 KB)
  - 04. Scheme Rules.pdf (236 KB)
  - 06. 04.08.23 HMRC Print Out - Singleton Family SSAS.pdf (206 KB)
  - 09. Company contributions letter Susan Singleton.pdf (192 KB)
  - 13. Letter of authority Reassure.pdf (173 KB)
  - 07. TPR Details 200723.pdf (169 KB)
  - 08. ICO Registration Certificate to Sep 2023.pdf (129 KB)
  - 00. Transfer Cover Letter Reassure - Susan Singleton.pdf (247 KB)
  - 10. Company employment letter susan singleton.pdf (91 KB)
  - 02. Completed Reassure transfer release U167557.pdf (2 MB)
  - 01. Completed transfer release UP2156585.pdf (1 MB)
  - 11. SLS bank statements May - July 2023.pdf (1 MB)