

The Pensions Regulator

Your scheme details:
Singleton Family SSAS

Date produced: **20 July 2023**

PSR number: 12014599

Please note that this document cannot be used in place of a scheme return and will not be accepted as such by the Pensions Regulator. If you are required to complete a scheme return and are unable to do so online you should contact us by phone on 0345 600 5666 (Mon - Fri 9am - 5.00pm). Alternatively you can email us at exchange@thepensionsregulator.gov.uk

1. Introduction

The following are the details held by the Pensions Regulator. The trustees of the scheme have a duty under law to ensure registrable details are kept up to date. Should you require to correct these details you can do so by going to the Pensions Regulator's website at <https://exchange.thepensionsregulator.gov.uk>. Then log in, select this scheme and make the required changes.

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2. Scheme details (basic)

Basic details	
Scheme name	Singleton Family SSAS
PSR number	12014599
Scheme address	475 Whirlowdale Road SHEFFIELD S11 9NH United Kingdom
Billing address	Same as scheme address
Scheme type	Occupational
Benefit type	Defined contribution
Current status	Open to new members since 05 September 2017
Scheme year-end (DD/MM)	05/04 since 05 September 2017
HMRC reference number (PSTR)	00836467RJ

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3. Scheme details (membership, age profiling, leavers)

Small scheme details	
The scheme has fewer than 12 members?	Yes
All members' trustees/directors?	Yes
Unanimous/independent decisions?	Yes

Number of members as at 31 March 2021 The Pensions Regulator requires to know the number of members present at the scheme year-end between the dates 1 April 2020 and 31 March 2021.	
Active members	2
Deferred members	
Pensioner members	
Total members	2

Number of members as at 31 March 2022 The Pensions Regulator requires to know the number of members present at the scheme year-end between the dates 1 April 2021 and 31 March 2022.	
Active members	2
Deferred members	
Pensioner members	
Total members	2

Age Profiling		
	50 to 59	60 and over
Active and deferred	0	2

Scheme Leavers as at 31 March 2022 The Pensions Regulator requires to know the number of scheme leavers during the year up to the scheme year end given for the latest membership figures above.	
Any scheme leavers during the latest membership year	

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5. Record-keeping

Common data	
Have you measured your common data in the last three years?	Yes
When did you last measure your common data?	April 2020
What percentage of this data have you assessed to be present and accurate?	100%

Scheme-specific ('conditional') data	
Have you measured your scheme-specific ('conditional') data in the last three years?	Yes
When did you last measure your scheme-specific ('conditional') data?	April 2020
What percentage of this data have you assessed to be present and accurate?	100%

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Trustee	
Name of trustee	Mr Paul Singleton
Chair of trustees	No
Type of trustee	Employer-appointed trustee
Professional trustee	No
Address of trustee	475 Whirlowdale Road SHEFFIELD S11 9NH United Kingdom
Direct telephone number	07894874248
Direct email address	pcs@pcsc.co.uk

Trustee	
Name of trustee	Mrs Susan Lucy Singleton
Chair of trustees	No
Type of trustee	Employer-appointed trustee
Professional trustee	No
Address of trustee	475 Whirlowdale Road SHEFFIELD S11 9NH United Kingdom
Direct telephone number	07885700223
Direct email address	pcs@pcsc.co.uk

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7. Employer details

Current Employer(s)	
Employer's name	PAUL C SINGLETON LIMITED
Employer type	Principal Employer
Organisation type	Private limited company
Address of employer	Office 3, 1 Rutledge Mews 1 Southbourne Road SHEFFIELD S10 2QN United Kingdom
Employer status	Active since 21 April 2010
Employer email address	pcs@pcscs.co.uk
Companies House number	07230957
Employer Pension Scheme Reference (EPSR)	12014599

Employer relationship	
Is the scheme intended for use by one employer or more than one employer?	One employer
Is the scheme intended for use only by employers that are part of the same corporate group or structure?	Not applicable
Does each employer have a trustee on the trustee board?	Not applicable
Are all employers part of a similar industry, profession or affinity organisation (such as trade body, business group etc)?	Not applicable

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8. Auto-enrolment details

Automatic Enrolment	
One or more employers using the scheme have passed the staging date above?	Yes
Has any employer used this scheme on or after 6 April 2015 to meet their automatic enrolment duties in respect of any staff who were automatically enrolled or opted into the scheme?	No
Has any employer used this scheme on or after 6 April 2015 to meet their employer duties in respect of any staff who did not have to be automatically enrolled or given the opportunity to opt in because they were existing members of the scheme?	No

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9. Service provider details

Insurance company

There is currently no insurance company listed as involved with this scheme. Details required are name, address, whether the insurer carries out the main administration of the scheme and, optionally, an insurer reference (e.g. scheme number), telephone number and email address.

Third party administrator

Name of administrator	RC Administration Ltd
Address of administrator	1a Park Lane Poynton STOCKPORT Cheshire SK12 1RD United Kingdom
Telephone number	0330 311 0839
Email address	info@rcadministration.com

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10. Contact details

Scheme contact details	
Name of contact	Mrs Georgina Martin
Address of contact	RC Administration Limited 1a Park Lane Poynton STOCKPORT Cheshire SK12 1RD United Kingdom
Telephone number	0330 311 0839
Email address	info@rcadministration.com

The Pensions Regulator (TPR) levy contact details	
Name of contact	Mr Paul Singleton
Address of contact	475 Whirlowdale Road SHEFFIELD S11 9NH United Kingdom
Telephone number	0789 487 4248
Email address	pcs@pcsc.co.uk

Pension Tracing Service contact details	
There is no pension tracing service contact associated with this scheme.	

Consent to electronic service details	
Confirmed by contact name	Mr Paul Singleton
Confirmed date	28/02/2023
Email address	pcs@pcsc.co.uk

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