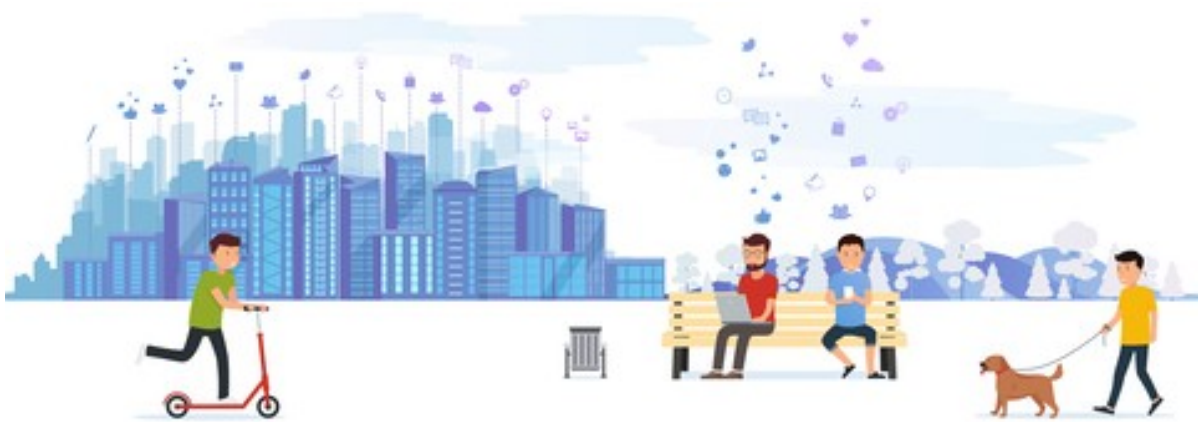


Trustee Report 2021

Singleton Engineering Pension Scheme



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1. Introduction

I am pleased to enclose our annual trustee report for your scheme.

Our report is broken down to include your pension scheme tax return, and a benefit statement, with pension tax guidance for each member where relevant.

We have also provided an update from HMRC on the increased reporting requirements and this is contained in the report below the tax returns.

Details of our new mobile app, which we have been working on over the last 2 years is previewed and we are pleased to announce that we have recently been accredited for the services and management of systems used to manage your SSAS.

We are also pleased to draw to your attention a cash management facility to take advantage of FSCS protection cover and stronger rates of interest for cash deposits on term accounts.

Thank you for choosing us to act as the administrator of your pension scheme.

2. Accredited

As we have progressed our services to take advantage of the improvements in financial technology, we are now accredited with ISO certification status for our services.

We are pleased to confirm that we are one of the only SSAS administrators in the UK to be accredited with both ISO 9001 and ISO 7001.

ISO 7001 is an independent audit of our systems to ensure quality of information held, security of data and management oversight of system compliance.

ISO 9001 is an independent audit of our processes to ensure compliance with regulatory reporting, and conformity with the services set out in our terms of administration of your SSAS.

For a copy of our full ISO compliance report, please request this from your Scheme administrator.



3. Scheme Tax Return and Reporting

Below is a copy of our tax report submission for the period ending 2021 and our supporting comments.

The scheme reporting is one of the most important aspects of scheme management as the data submitted may be reviewed by an Inspector in connection with scheme fund movements. It is particularly important that where transactions are undertaken which may involve the scheme connected to persons or businesses associated with either the scheme member or the employer that we report that information in the correct format.

It is important that clients notify us in advance of any transactions involving either a scheme member, a close connected company or someone connected to a scheme member, such as a relative or business partner.

There were no activities to report which fell under AFT reporting HMRC.

Scheme Tax Returns			
Scheme Name Linked	Singleton Engineering Pension Scheme	Tax Year	2020/2021
PSTR	00371390RK	Scheme Return Year End	05/04
Status	Submitted	Notes	
Account Number	Singleton	Admin ID	A0045461
Registered Administrator	Venture Wales Pentrebach Merthyr Tydfil. CF48 4DR	Total Gross Assets	
Total Aggregate Of Payments	215518.11		

Accounting Period			
Aggregate Pays to-from > £100,000?	Yes	Assets Tol before pension liabilities > £400,000?	Yes

Inbound Payments			
Employer Contributions	£29,000.00	Member Contributions	£0.00
3rd Party Contributions	£0.00	Relief At Source Payments	£0.00
Transfer-in payments	£0.00	Other Amount	£0.00
Total Amount (All Inbound)	£29,000.00	Other Description	

Outbound Payments			
Transfer-out payments	£0.00	Pcls Payments	£0.00
Paid out in lump sums and lump sum death benefits	£0.00	Annuity Or Pension Purchase	£0.00
Other Amount	£186,518.11	Total Amount (All Outbound)	£186,518.11
Other Description	Fees; property maintenance, repairs & insurance; legal costs		

Connected Parties			
Connected Parties (Assets)	Yes		

Shares In The Sponsoring Employer			
Valuation	£0.00	Number Of Shares Held	0.00
Income/dividend Received	£0.00	Date Acquired	
Amount Acquired	£0.00	Date Disposed of	
Amount Disposed	£0.00	Date Disposed of	
Company Number			

Commercial Land And Property					
Valuation	Rental Income	Date Acquired	Amount Acquired	Date Disposed of	Amount Disposed
£1,250,000.00	£108,675.00		£0.00		£0.00

Connected Party Loans			
Amount O/s At The End Of The Period	Amount Of Any Loans Made	Amount Of Any Loans Repaid (Capital)	Amount Of Any Interest Received
£0.00	£0.00	£0.00	£0.00

Other Connected Party Assets			
Valuation	£0.00	Income	£0.00
Date Acquired		Amount Acquired	£0.00
Nature Of Assets Acquired		Date Disposed of	
Amount Disposed	£0.00	Nature Of Assets Disposed Of	

Other Assets			
Was There Cash At Bank, Deposit?	Yes	Own Assets Acquired At Arms Length?	Yes

Cash and Bank Information			
Balances at the beginning of the period	£371,666.00	Balances at the end of the period	£374,203.00
Interest credited to these accounts	£110.00		

Arms Length Transactions			
Valuation	£1,000,000.00	Income	£60,999.17
Date Acquired		Amount Acquired	£0.00
Nature Of Assets Acquired		Date Disposed of	
Amount Disposed	£0.00	Nature Of Assets Disposed Of	

Breakdown Of Arms Length Assets If Required						
Nature of Assets	Valuation of asset as at year end	Income	Date asset Acquired	Amount	Date asset disposed of	Amount
Land Or Interest In Land (Property) Value	1,000,000.00	60,999.17		£0.00		£0.00

Continued.....

HMRC has now changed the number of notifiable events that apply to your pension scheme. Our systems will file these Events where they arise but these notifiable activities are not contained in the annual tax return for your SSAS as they are separate reportable activities. We have listed these as follows into reportable fund movements and reportable changes in the scheme.

In summary, reportable fund movements relate to payments made by and the reportable events that fall into this category are:

- 1: Unauthorised payments
- 2: Payments exceeding 50 per cent of the standard lifetime allowance
- 3: Early provision of benefits
- 4: Serious ill-health lump sum
- 5: Cessation of ill-health pension
- 6: Benefit crystallisation events and enhanced lifetime allowance, enhanced protection, fixed protection 2014, fixed protection 2016, individual protection 2014 or individual protection 2016
- 7: Pension commencement lump sum
- 8: Pension commencement lump sum: primary and enhanced protection
- 8A: Stand-alone lump sum
- 9: Transfers to qualifying recognised overseas pension schemes
- 15: Alternatively secured pension
- 16: Transfer lump sum death benefit
- 17: Lump sum payment after the death of a member aged 75 or over
- 18: Scheme chargeable payment
- 21: Flexible drawdown arrangements
- 22: Annual Allowance
- 23: Dual annual allowances.

Reportable changes generally fall under the following categories:

10: Investment-regulated pension scheme status

11: Changes in scheme rules

12: Changes to rules of a scheme treated as more than one scheme pre A-day

13: Change in legal structure of scheme

14: Change in number of members

19: Country or territory of establishment

20: Occupational pension scheme status

The requirement to issue pension savings statements and money purchase statements also applies as a HMRC requirement and you will receive these following the scheme returns, where required.

We provide this service to ensure tax conformity of your pension fund during the scheme year.

4. Benefit Statement

Duncan Singleton

Benefit Statement

Your share of fund as at 5 April 2021 is: £1,031,451

This fund may pay you a tax free cash sum of £257,862. The balance of the fund can pay you an income which under flexi-drawdown rules can be any amount up to your remaining share of fund. The income paid will be subject to income tax.

Investment income to the Scheme in respect of the 2021/22 tax year will result in you reaching fixed protection threshold of £1,125,000 if the net investment threshold increases by 9.08%.

We recommend that you apply for crystallisation of pension benefits for £1,125,000. Any excess funds will be subject to an additional taxation charge once paid.

Following payment of the tax-free sum, the growth in the value of the fund will simply be subject to income tax when drawn as pension income.

Your tax free payment options can be summarised as follows:

1. Draw some tax free cash from the pension scheme, and take the balance as cash in stages when there are sufficient funds to do so. This likely to take some time to achieve.

For accounting purposes this would mean that you would become a creditor of the pension scheme until the tax free lump sum has been paid in full.

2. Full tax free cash payment by a combination of tax free cash and assignment of a share of commercial property held in the Scheme equal to £281,250. Stamp duty could arise on the property and you would be entitled to a share of income from the property, but that income (as opposed to the capital value of the property) would be liable to income tax. Any excess growth in the value of the property would be subject to capital gains tax on your share.
3. Re-mortgage or borrow externally to raise sufficient tax-free cash to make the payment. This liability would fall on the SSAS and the trustees would borrow to pay the tax-free payment to you. To ensure transparency, the trustees would need to consider ringfencing part of the fund for your benefit.

I appreciate that this is a complicated area and with this in mind if the trustees wish to have a meeting in Crewkerne, or via a Zoom link if preferable, I can explore this further for you.

Other items:

In 2019 we set up a government gateway account and the activation code was sent to you. Unfortunately, we had a protracted issue with HMRC in respect of this account facility. We have been advised to set up a new Gateway account and will register again. We will notify you when HMRC issue you an activation code to your home address which we will require to access your account and complete registration of protection. I will need the latest copy of your self assessment for this, and our administration team will progress this.

Nomination of beneficiary: If you wish to crystallise your fund, an updated nomination of beneficiary will be required detailing how you wish for funds on death to be distributed.

Auto-enrolment: Care is needed to avoid losing fixed protection because of an employer auto-enrolling (or auto-re-enrolling) you into a pension.

Employers don't have to auto-enrol or auto-re-enrol anyone who they have 'reasonable grounds to believe' has LTA protection. It is important to ensure that your auto-enrolment provider does not re-enrol you now or at anytime in future.

4. Benefit Statement cont..

David Singleton

Benefit Statement

Your share of fund as at 5 April 2021 is: £1,057,335

This share of fund may pay you a tax-free cash sum of £264,333. The balance of the fund can pay you an income which under flexi-drawdown rules can be any amount up to your remaining share of fund. The income paid will be subject to income tax.

Investment income to the Scheme in respect of the 2021/22 tax year will result in you reaching fixed protection threshold of £1,125,000 if the net investment threshold increases by 6.41%.

We recommend that you apply for crystallisation of pension benefits for £1,125,000. Any excess funds will be subject to an additional taxation charge once paid.

Following payment of the tax-free sum, the growth in the value of the fund will simply be subject to income tax when drawn as pension income.

Your tax free payment options can be summarised as follows:

1. Draw some tax free cash from the pension scheme, and take the balance as cash in stages when there are sufficient funds to do so. This likely to take some time to achieve.

For accounting purposes this would mean that you would become a creditor of the pension scheme until the tax free lump sum has been paid in full.

2. Full tax free cash payment by a combination of tax free cash and assignment of a share of commercial property held in the Scheme equal to £281,250. Stamp duty could arise on the property and you would be entitled to a share of income from the property, but that income (as opposed to the capital value of the property) would be liable to income tax. Any excess growth in the value of the property would be subject to capital gains tax on your share.
3. Re-mortgage or borrow externally to raise sufficient tax-free cash to make the payment. This liability would fall on the SSAS and the trustees would borrow to pay the tax-free payment to you. To ensure transparency, the trustees would need to consider ringfencing part of the fund for your benefit.

I appreciate that this is a complicated area and with this in mind if the trustees wish to have a meeting in Crewkerne, or via a Zoom link if preferable, I can explore this further for you.

Other items:

We have set up a new Gateway account for fixed protection registration. We will notify you when HMRC issue you an activation code to your home address which we will require to access your account and complete registration of protection. I will need the latest copy of your self assessment for this, and our administration team will progress this.

Nomination of beneficiary: If you wish to crystallise your fund, an updated nomination of beneficiary will be required detailing how you wish for funds on death to be distributed. The trustees report contains further information on the rules surrounding distribution of death benefits.

Auto-enrolment: Care is needed to avoid losing fixed protection as a result of an employer auto-enrolling (or auto-re-enrolling) you into a pension.

Employers don't have to auto-enrol or auto-re-enrol anyone who they have 'reasonable grounds to believe' has LTA protection. It is important to ensure that your auto-enrolment provider does not re-enrol you now or at anytime in future.

4. Benefit Statement cont..

Martin Singleton

Benefit Statement

Your share of fund as at 5 April 2021 is: £350,286

You are presently drawing the sum of £40,857 from the pension scheme. The payment of pension income is higher than that supported by the present rate of income.

In the previous three years there is a net reduction in the share of fund of 18.36%, and in the absence of a revaluation of the property we recommend a reduction in pension income. Based on current drawdown rates and investment yield, the current drawdown fund will be fully utilised by age 82.

We would recommend a reduced pension to £30,000 p.a. for the next three years which would extend pension payments, based on the current net yield to age 86.

4. Benefit Statement cont..

Oliver Singleton

Benefit Statement

Your share of fund as at 5 April 2021 is: £28,807

The Company has contributed £29000 into the Scheme for your benefit. This sum is held in trust and will participate in a share of the underlying assets held, which consist of commercial property. The share of fund has slightly reduced reflecting net expenditure of the underlying investments in the Scheme.

Any contributions paid in will be aggregated with net investment income to build a pension fund for your future. There is an annual allowance from all sources of £40,000 p.a. in respect of contributions from the Company and you, personally.

The rules of the scheme also permit pension transfers in from other pension policies.

In the year in which you joined the Scheme, the Scheme expenditures were greater than the investment income received and we have there not applied an expenditure reduction.

As your funds increase, we will issue you with an annual statement. You can also rely on this statement for future savings, in particular you may be permitted to use your pension fund towards a pension mortgage, further details of which can be provided on request on how this may help in home buying.

5. Cash Management System

Interest rates on most deposit and savings accounts are decreasing with many accounts paying paltry rates.

To reduce the hassle and to improve the interest rates which may be obtained, we are partnered with an established firm providing a proven cash management service, known as Insignis. The service allows you to hold your deposits with a range of providers all operated via a hub account with Barclays Bank.

The service operates on a platform and provides 24/7 access to reports on your deposit holdings. You make and withdraw deposits through the hub account which links to 30 of the top Banks and Building Societies, all accessible via the Barclays Hub.

This will significantly increase the interest you are receiving on your savings, provide additional security through keeping within the Depositors Protection Scheme limits for each provider and simplify how you manage your savings. Importantly this service is effective for those clients with £50,000 in savings, making the service relevant to many of our clients.

Included in the service is the ability to use Term Deposits for example 3 months, 6 months, 1 year or more to enhance interest received. The account provider charges a small fee, which is taken from the interest payable, and from our experience the rates remain market leading.

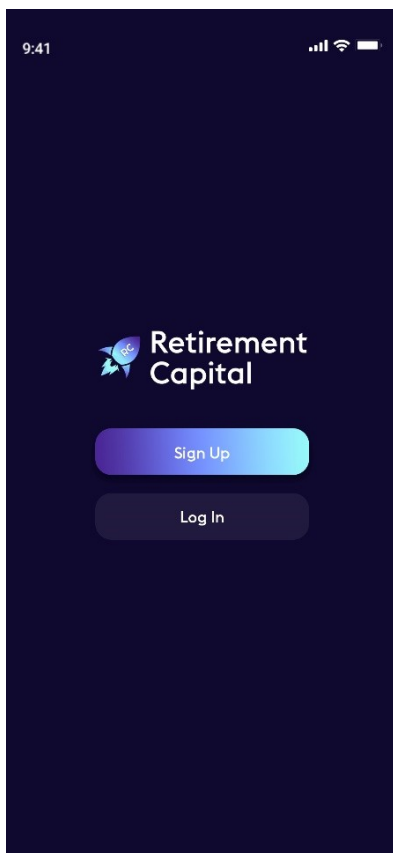
The account is available through Insignis and an illustration can be provided on request for cash holdings for both the pension fund and other accounts you may have. The client has full control over the account and all accounts are individually subjected to full FSCS protection.

6. Go Mobile

Client information is presently accessible via your PC desktop device where we administer your pension scheme banking. Given the increase in users wishing to have access to their data via their mobile phone and also tablets, we are launching the UK's first platform for mobile phone users later this year.

How it works:

The Retirement Capital APP will be available for android and apple users via APP STORE on your mobile devices and it will appear as this once you download the app.



Once you login to your SSAS account, you can view your holdings, perform instructions, connect with us directly and even send emails and get notifications. It will be particularly helpful for those customers who want to access their pension scheme banking and transaction activities.

Details of investment holdings, including for example pension scheme loans and Performance statistics will be accessible via your mobile device.

Any example of how your portfolio might look is given below.



Pension and income calculators will also be accessible via your mobile device, you will be able to request pension drawdown and initiate contributions also, saving you time and money.

9:41

←

Handy Calculator

Pension Income

Based on your current share of fund in respect of your crystallised account your Retirement Capital is worth:

Value:

£700,381.30

You are presently drawing £8,500 p.a. from the scheme.

This Retirement Capital could support a pension income to you at the time of £9,500 p.a. subject to liquidity.

Use the calculator to see how changes to your pension income and investment return affects your Retirement Capital:

The income I need is:

£ 0

My fund is:

£ 70038130

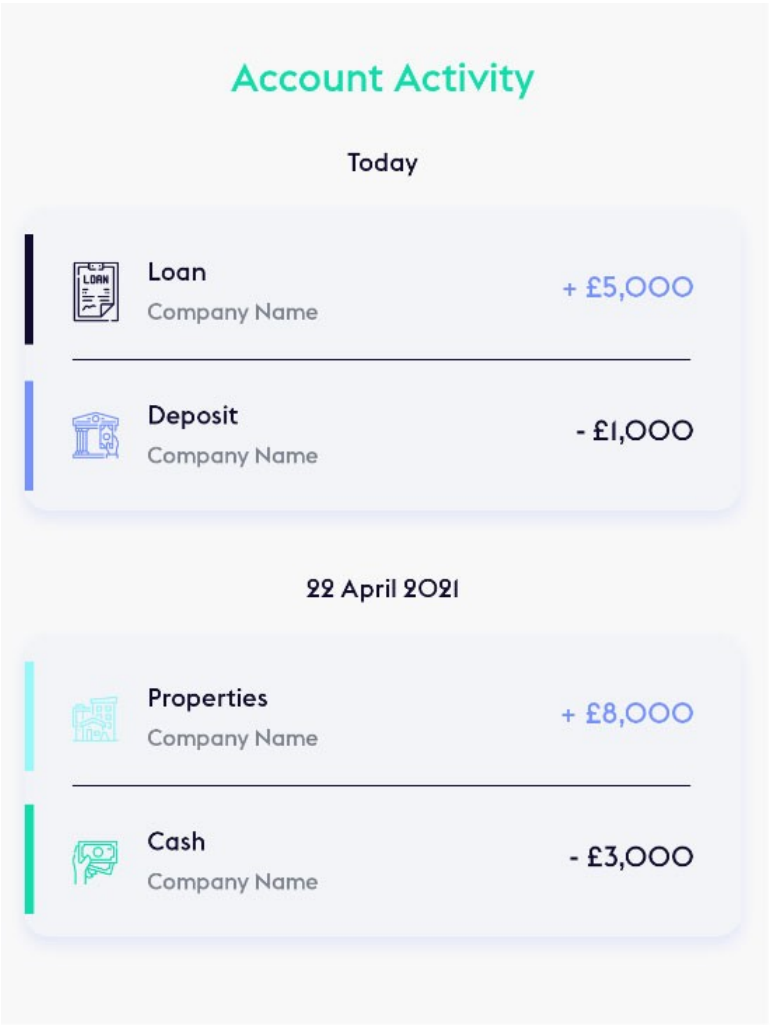
I expect my fund to give a NET return from investment income & gains of (%):

% 0

Calculate

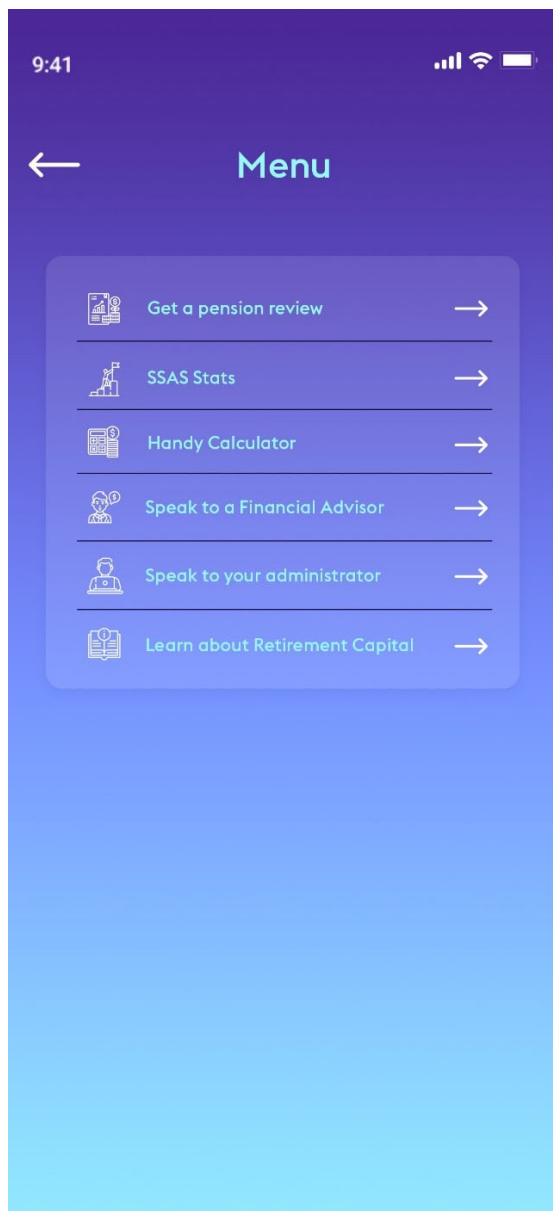
Pension scheme banking via your mobile.

Details of your banking activity for your SSAS will be accessible via your mobile phone through our partnership arrangement with AIB, and now Cater Allen and Metro Bank.



A better way to communicate and the tools that will benefit you

Access your financial advisor via the app, and your SSAS administrator.



We are the UK's only SSAS administrator with the vision and technology to deliver this proposition and it will be exclusive to you, our valued clients. Thank you for choosing us to administer your SSAS.