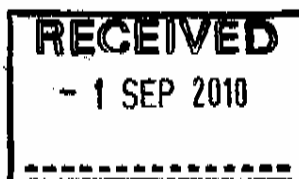


**Scheme return  
Immediate action required  
2009-2010**



# The Pensions Regulator

Napier House  
Trafalgar Place  
Brighton  
BN1 4DW

T 0870 606 3636  
F 0870 241 1144

E [exchange@thepensionsregulator.gov.uk](mailto:exchange@thepensionsregulator.gov.uk)

[www.thepensionsregulator.gov.uk](http://www.thepensionsregulator.gov.uk)  
[www.trusteetoolkit.com](http://www.trusteetoolkit.com)

For the trustees or managers of  
Singleton Engineering Pension Scheme Policy No:  
550678  
Blacknell Lane Industrial  
Estate  
Crewkerne  
Somerset  
TA18 7HE

Att:  
Gavin / Brad.

25 August 2010

**Dear Trustee**

**Scheme name: Singleton Engineering Pension Scheme Policy No: 550678**

On 7 July 2010 the Pensions Regulator sent you a notice to complete your scheme return by 18 August 2010 which has not been submitted.

It is now a matter of urgency that the scheme return is submitted. It is the trustee's or manager's responsibility to ensure that this is completed and submitted without delay. The trustees or managers may be in breach of s64 of the Pensions Act 2004 which carries a maximum penalty of £50,000.

To access the return, log on to the Exchange website at:

<https://exchange.thepensionsregulator.gov.uk>

For assistance with completing your return, please visit our Exchange help pages where you'll find example submissions, 'how to ...' guides and answers to frequently asked questions at:

[www.thepensionsregulator.gov.uk/exchange](http://www.thepensionsregulator.gov.uk/exchange)

If you are new to Exchange you can register as a new user at:

<https://login.thepensionsregulator.gov.uk/Register.aspx>. Once registered, you'll need this unique scheme key to access your scheme's details online.

**Scheme key: 8HHC7FDSD8D8 Pension Scheme Registration Number: 10209165**

We are committed to help you meet your statutory obligation. If you require assistance, we encourage you to contact us by:

- phone on 0870 6063636 (option 2), Monday to Friday 9am to 5:30pm,
- email at [exchange@thepensionsregulator.gov.uk](mailto:exchange@thepensionsregulator.gov.uk)

Yours sincerely

**The Pensions Regulator**

Please note that all calls to and from The Pensions Regulator may be recorded for quality and monitoring purposes.