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SILVER CREST ASSOCIATES LTD  
SSAS  
PENSION PRACTIONER .COM  
33-35 DAWS LANE  
MILL HILL  
LONDON  
NW7 4SD

**Debt Management and Banking**

D Barraclough  
HMRC  
DMB 485  
BX5 5AB

Dear Sir/Madam

**Phone** 0300 200 3819  
[www.hmrc.gov.uk](http://www.hmrc.gov.uk)

**Date of issue** 2 October 2013**Reference** 083 P P 00228289**2013-2014 amount due £408.80**

We wrote to you previously about your overdue payment but our records show you still owe the amount above.

We urge you to contact us on **0300 200 3819** if you do not agree with the amount shown above as due, are unable to pay it in full, or need help to work out what your payments should have been.

If you carry out PAYE then reporting in real time doesn't change your responsibilities. You still need to pay us in full the amounts you deduct from your employees as you go through the year. For more information and guidance about RTI go to [hmrc.gov.uk/payerti/index.htm](http://hmrc.gov.uk/payerti/index.htm)

You can pay now by going to [hmrc.gov.uk/payerti/index.htm](http://hmrc.gov.uk/payerti/index.htm) or by calling **0300 200 3819**.

When paying us late electronically you will need to include the year and month your payment relates to so we can allocate it correctly. To see how to do this use our online reference checker, go to [hmrc.gov.uk/tools/payinghmrc/pay-current-year.htm](http://hmrc.gov.uk/tools/payinghmrc/pay-current-year.htm)

Please act now unless you have paid in full within the last few days.

Yours faithfully

Officer of Revenue and Customs

Information is available in large print, audio tape and braille formats.  
Type talk service prefix number - 18001.

Statement of liabilities

SILVER CREST ASSOCIATES LTD  
SSAS

2 October 2013

Reference 083 P 228289

Period ended	Description	Unpaid amount
05-05-2013	PAYE/NIC/SLD Dedns - Month to 5 May Tax	408.80

Total unpaid amount £ 408.80

Interest accruing, per day, until payment £ 0.00

## Paying HMRC

Please ensure your payment reaches us by the due date.

We recommend the payment methods shown at 1 – 5 below. These are the most secure and efficient

### 1. Direct Debit



To set up a Direct Debit payment go to [www.hmrc.gov.uk](http://www.hmrc.gov.uk) and select the appropriate service (for example Self Assessment) from the **do it online** menu.

Login on the **Welcome to Online Services** page and select **Direct Debit payment** from the **Main menu**.

If you are a new user you will first have to register and enrol for the appropriate service.

### 2. Direct Payment



Using the Internet or phone, provide your bank or building society with the following information to make a Direct Payment

- payment amount
- sort code 08-32-10
- account name 'HMRC'
- account number 12001020
- your reference as shown on the payslip.

### 3. BillPay



You can pay by Debit or Credit Card over the Internet. Go to [www.billpayment.co.uk/hmrc](http://www.billpayment.co.uk/hmrc) and follow the guidance.

### 4. Your Bank



If your bank offers this service, take the payslip and payment to any branch of your bank. Any cheque must be drawn on your bank, and made payable to 'HM REVENUE & CUSTOMS ONLY'.

Other banks may refuse to accept payment.

### 5. Post Office



Take this form with your payment to any participating Post Office.

If paying by cheque, make your cheque payable to 'POST OFFICE LTD'.

The Post Office also accept payment by Debit Card.

### 6. Post



If you use this method:

- make your cheque payable to 'HM REVENUE & CUSTOMS ONLY'
- include your payslip reference after 'HM REVENUE & CUSTOMS ONLY'
- send the payslip and your cheque, both unfolded, to the Accounts Office (in the return envelope, if provided). A stamp for the correct postage is required.

If you do not have a return envelope, please send your cheque to:

HM Revenue & Customs Accounts Office  
BRADFORD BD98 1YY

### Further payment information

You can find further payment information online.

Go to [www.hmrc.gov.uk](http://www.hmrc.gov.uk)

and under **quick links** select **Paying HMRC**

Please do not write or mark below this perforation

▼ If you need to use the payslip, please detach here ▼

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**Alliance & Leicester** Trans cash  
COMMERCIAL BANK  
Bootle Merseyside GIR 0AA

**Payslip**

 **HM Revenue  
& Customs**

**bank giro credit**



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Reference

083PP002282891401

Credit account number

157 8049

Amount due  
(no fee payable at PO counter)

£ 408.80

CHEQUE ACCEPTABLE

For official use

SILVER CREST ASSOCIATES LTD  
SSAS

Cashier's stamp and initials

Signature

Date

**NATWEST BANK PLC**  
HEAD OFFICE COLLECTION A/C  
**HM REVENUE & CUSTOMS**

CASH

CHEQUE

£

57-80-49

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HMRC 04/10

Please do not fold this payslip or write or mark below this line

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