



HM Revenue & Customs

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S Hoole & K Hoole As Trustees For Seltec (Special
Cables) Ltd Pension Scheme
Dukeries Way
Dukeries Industrial Estate
WORKSOP
Notts
S81 7DW



Debt Management - VAT
HM Revenue and Customs
BX9 1EE

Phone 0300 200 3832

Web www.gov.uk



Date 15 November 2019
Our Ref 041B 600017514

Dear Sir or Madam

Please pay 3,600.00

Our records show that your business has a VAT debt. Please pay the amount shown above now.

How to pay

For details of how to pay, go to www.gov.uk/pay-vat

After checking your online account you may not be able to pay or agree that this payment is still due. If so, phone us now on 0300 200 3832.

If you do not pay

The law allows us to enforce payment of this amount.

How to avoid paying late

Please make sure that in the future you pay all amounts you owe and file your VAT Returns on time.

You can avoid paying late by setting up a Direct Debit using your VAT online account. For details about how to do this, go to www.gov.uk/pay-vat/direct-debit

If you've already paid, thank you. There is no need to contact us. If not, please act now.

HMRC may observe, monitor, record and retain internet data which is available to anyone. This is known as 'open source' material and includes news reports, internet sites, Companies House and Land Registry records, blogs and social networking sites where no privacy settings have been applied.

If you have an agent or representative, you may wish to show them this letter.

Information is available in large print, audio and Braille formats.
Text Relay service prefix number – 18001

