

# The Pensions Regulator

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1 3 MAR 2018  
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88975-000901/01/01-HO  
SPM SSAS  
48 CHORLEY NEW ROAD  
BOLTON  
BL1 4AP

Your declaration of compliance deadline	28 February 2018
Your PAYE reference	***/AB30253
Letter code	1356569742
Reference	WN54887962

9 March 2018

Dear Employer

## Urgent action is required - your declaration deadline was 28 February 2018

I wrote to you recently to remind you to complete your declaration of compliance but according to our records you have still not completed it. You need to do this to tell us how you have met your duties.

Remember, even if you didn't have any staff to put into a pension scheme you still have to complete your declaration.

When completing your declaration, make sure everyone who worked for you on 1 October 2017 is included in the information you provide. To complete your declaration go to: [www.tpr.gov.uk/declaration-of-compliance](http://www.tpr.gov.uk/declaration-of-compliance)

**It is your legal duty to make sure your declaration is completed. Failure to complete your declaration of compliance may result in you being fined.**

Thank you if you have completed your declaration in the last few days. However, if you have not yet completed your declaration you must act now.



Yours faithfully

D Ryder.

**Darren Ryder**  
Director, The Pensions Regulator