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Little & Rutherford Limited  
12 Beech Avenue  
Dumbreck  
Glasgow  
G41 5BX**Pension Schemes Services**  
Yorke House  
Castle Meadow Road  
Nottingham  
NG2 1BG**Phone** 0845 600 2622  
Monday to Friday 09.00 - 17.00**Fax** 0115 974 1480**Date of issue** 06 April 2018

**This notice requires you to make and deliver a Pension Scheme Return for the year ended 05/04/2018**

**Pension Scheme Tax Reference**  
00732072RW**Pension Scheme Name**

Rutherford Pension Plan.

If audited accounts have been prepared for a period or periods ending in the year shown above, you should make the return for the period or periods covered by those accounts.

You must file the return online. Our Pension Schemes Online service provides a quick, secure and convenient way to send and receive information. If you have not already registered to use this service, visit our website at **[www.hmrc.gov.uk](http://www.hmrc.gov.uk)** and select 'Pension Schemes' under 'do it online'.

**Time limits**

You must get the Pension Scheme Return to us by:

- 31 January 2019, or
- 3 months after the day this notice is given

whichever is the latest.

If the scheme has completed winding up before 31 October 2018, you must get the Pension Scheme Return to us by

- 3 months after the day on which winding up is completed, or
- 3 months after the day this notice is given

whichever is the latest.

**You risk being charged penalties if you fail to file the Pension Scheme Return within the time limit, or if you make an incorrect return.**

<u>Cost Description</u>
Factor - No 14/16, 24 and 50
Factor - No 14/16, 24 and 50
Factor - No 14/16, 24 and 50
Factor - No 14/16, 24 and 50
Factor - No 14/16, 24 and 50
Factor - No 14/16, 24 and 50
Factor - No 14/16, 24 and 50
Factor - No 14/16, 24 and 50
Building and PL insurance
Factor - No 14/16, 24 and 50
Factor - No 14/16, 24 and 50

0 months

1

£12,960.00

18

- Three prope

/2018

55

paid

t after tax



Mr. N Rutherford  
12 Beech Avenue  
Dumbreck  
Glasgow

G41 4SD

### To the employee:

Please keep this certificate in a safe place. **You will need it if you have to fill in a tax return. You also need it to make a claim for tax credits or to renew your claim.**

It also helps you check that your employer is using the correct National Insurance number and deducting the right rate of National Insurance contributions.

**By law you are required to tell HM Revenue and Customs about any income that is not fully taxed, even if you are not sent a tax return.**

HM REVENUE AND CUSTOMS

### Employee's details (Please tell your HM Revenue and Customs office and employer if there are any changes to your personal details, for example your address)

Surname	RUTHERFORD	National Insurance No	YX 82 66 34 B M
First two forenames	NEIL	Works/ payroll no. etc	1

### National Insurance contributions in this employment

(Note: LEL = Lower Earnings Limit, PT = Primary Threshold  
UEL = Upper Earnings Limit)

NIC table letter	Earnings at the LEL (where earnings are equal to or exceed the LEL) (whole £s only)	Earnings above the LEL, up to and including the PT (whole £s only)	Earnings above the PT, up to and including the UEL (whole £s only)	Employee's contributions due on all earnings above the PT	
	£	£	£	£	P
X	0	0	0	0.00	

### Statutory payments included in the pay 'In this employment' figure below

	£	P		£	P		£	P
Statutory Maternity Pay	0.00		Statutory Paternity Pay	0.00		Statutory Shared Parental Pay	0.00	
						Statutory Adoption Pay	0.00	

### Pay and Income Tax details:

	£	P	£	P
In previous employment(s)	0.00		0.00	
<b>In this employment H</b>	30000.00		3798.00	
Total for year	30000.00		3798.00	

Enter 'R' in this box if net refund

**Student Loan deductions**  
in this employment (whole £s only)

£

0

**The figures aside marked H should be used for your tax return, if you get one**

Final tax code 1100L

### Your employer's full name and address (Including Postcode)

Rutherford Pension Plan  
12 Beech Avenue  
Dumbreck  
Glasgow

G41 5BX

Employer  
PAYE reference

083 / WA55658

### Certificate by Employer/Paying Office:

This form shows your total pay for Income Tax purposes in this employment for the year. Any overtime, bonus, commission etc., Statutory Sick Pay, Statutory Maternity Pay, Statutory Paternity Pay, Statutory Shared Parental Pay or Statutory Adoption Pay is included.

P60 (Substitute) (RFL) (2017-18)

### INSTRUCTIONS FOR SEALING

1. REMOVE ADHESIVE PROTECTIVE STRIPS
2. FOLD AND SEAL AT "1st FOLD"
3. FOLD AND SEAL AT "2nd FOLD"

## Neil Rutherford

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**From:** Administrator <donotreply@epay.uk.atos.net>  
**Sent:** 17 April 2018 11:00  
**To:** N.RUTHERFORD@BTCONNECT.COM  
**Subject:** HMRC transaction acknowledgement

Thank you for using the Telephone Payment Service. Please keep this email for your records.

The following transaction was received on 17 April 2018 at 10:59:32.

<b>HoD</b>	<b>Reference</b>	<b>Amount</b>
PAYE/NIC	083PZ0023756818120	3,798.00

Total Value : £3,798.00

Paid with a VISA Debit card

Your transaction number for this payment is 11221234. Please quote this number in any future communication regarding this payment.