Mr Jonathan Wheeler  
1 Church Steps

Martley

Worcester   
WR6 6QA

By First Class Recorded Delivery

09 July 2014

Dear Jonathon,

Please find enclosed a Friends Life supplemental transfer form. This form needs a signature from yourself. I have marked where you need to sign and also there is two questions you must answer yourself.

You will see that I have prepared all the documentation that must be included with the pack.

I have included a prepaid envelope so when you have completed this, it is ready to be posted.

Can you confirm to us via email when this has been done so we can follow up with chaser phone calls.

If you require any assistance with this, please call the office directly.

Thank you in advance of your assistance

Yours sincerely,

Michelle Lunnon

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