

Transfer form

Please fill in this form using black ink and in BLOCK CAPITALS and send it back to us at this address: Aviva, PO Box 520, Norwich, NR1 3WG. For us to continue working through your transfer, we need you to fill in this form **completely**. Aviva scheme details TK10624670 Plan number Plan holder name **Gavin Leverett** Details of new pension provider New pension provider Department Address Contact name, if known New plan number, if known

I understand that:

- the values given to me, and any illustration of benefits I have received, are not guaranteed and may go up
 or down in the future. The amount Aviva transfers may differ from the amounts quoted.
- where the payment represents all of the benefits under the plan, then Aviva is discharged from its obligation to make any further payments under that plan.
- where the payment represents only part of the benefits under the plan, Aviva is discharged from its
 obligation to make any further payments in respect of that part of the plan represented by the payment.
- any payment does not discharge Aviva for any act/error in dealing with the plan.
- if the benefits are moved to another provider, Aviva cannot accept them back into this plan.

What this means to you:

1) The value we transfer may be different to the amount shown in any quote we may have given you.



Transfer form

- 2) When all the money in your pension plan is transferred to your new provider we won't be responsible for paying you any more money from that plan.
- 3) When part of the money in your pension plan is transferred to your new provider we'll only be responsible for the money that's been left in your Aviva plan. We won't be responsible for the amount we've transferred to your new provider.
- 4) Even if we transfer some or all of the money in your plan to a new provider, we'll still be responsible if we later find we've made a mistake with your plan.

Please only sign here if you have read all the information on this form and are sure you want to transfer your pension benefits to another provider. Doing so will mean you will lose any features or guarantees you may have with us.

Please pay the transfer value of the plan named on this form.

Plan holder's signature

Date



Transfer form - new pension provider

Please make sure this form is filled in by your new pension provider using black ink and in BLOCK CAPITALS and send it back to us at this address: Aviva, PO Box 520, Norwich, NR1 3WG. Aviva scheme details TK10624670 Plan number **Gavin Leverett** Plan holder name New pension provider details Scheme / contract name Scheme / contract number Bank details for new provider Bank Account holder name Sort code Account number BACS payment reference Type of scheme - please tick one box only Small self-administered schemes A registered personal pension (SSAS) (including stakeholder) scheme Occupational defined contribution Self-invested personal pension (SIPP) Occupational defined benefit For any of these schemes please fill in section 1 and section 3 Any other type of scheme Overseas scheme Please fill in section 2 and section 3 Please contact us for an overseas transfer quote on 0800 068 6800



Transfer form - new pension provider Section 1 New pension provider HMRC registration / approval reference number Date approved Name and address of new provider Please enclose a copy of your HMRC registration / approval letter Section 2 Type of scheme Receiving scheme approved by tax authority Tax authority reference number Please enclose a copy of your HMRC registration / approval letter Section 3 - Declaration of new pension provider Please sign the declaration below: I confirm the above statements are true. When we receive and accept the transfer request we'll use it to provide benefits for, or in relation to, the member of the scheme This is in accordance with the appropriate regulations made under the Finance Act 2004. Signed Position Signing for and on behalf of the trustees / administrators of 6/12/2020 Date