

info@rcadministration.com

15/12/2022 09:04

Transfer out WF 710648987 Andrew Rafter

To UK FM Pension Money Out <pensionmoneyout@quilter.com>

Dear team,

Please find attached documents provided by Mr Rafter in connection with his request to transfer the above policy to Rafter Family Pension. The attachments have been listed below for your convenience.

- Completed and signed member questionnaire
- Letter from the company addressing contributions
- Letter from the company confirming employment and participation in the scheme
- bank statement for the pension scheme account as evidence of contributions paid into the scheme by the company
- last 3 payslips
- personal bank statements showing payments of salary. Mr Rafter advised that the salary payments are higher than the amounts on the payslips as the amount is made up partly of PAYE and the rest is taken as dividends. Mr Rafter receives £5000 per month in total. The latest bank statement covering mid November to mid December was not available yet. If any clarification is required in connection with this, please let us know.

Please note that no investment schedule has been provided as there is only one anticipated investment. The scheme is looking to invest into commercial property. If you require any more information in relation to this or you would like the client to confirm this directly to you, please let me know.

If you require that any of the attached items are posted to you or emailed directly by the member, please advise me accordingly.

Kind regards
Georgina

On 24/11/2022 10:29 info@rcadministration.com wrote:

Dear team,

Thank you for your letter dated 16 November 2022 requesting additional information for Andrew Rafter and the receiving scheme - Rafter Family Pension.

Please find attached the following items:

- Trust Deed and Rules governing the scheme (there have been no deeds of amendment)

- The Pensions Regulator registration confirmation
- The HMRC registration confirmation
- Member's booklet

I can confirm that every proposed investment is sent to our technical team for review and only once the due-dilligence has been completed and there are no objections following the review, the investment can then be made. We are a co-signatory to the scheme's bank account and every payment going out of the scheme needs to be approved and co-signed.

The scheme's sponsoring employer is:

THE DRIFFIELD FRUIT CENTRE LIMITED
Company number **03445796**
60 Middle Street South
Driffield
YO25 7PH

The company makes contributions to the scheme for the benefit of Mr Rafter on a monthly basis.

Should you require any additional information, please do not hesitate to contact me.

Kind regards
Georgina

On 15/11/2022 10:45 info@rcadministration.com wrote:

Hi Simon,

Please find attached the fully signed transfer discharge form for Andrew John Rafter.

I have also attached a letter from HMRC confirming the registration and PSTR number for the receiving scheme, although you may have already had this from the advisor.

Please let me know if there is anything else you require from us or the member.

Kind regards
Georgina

On 26/09/2022 11:41 UK FM Pension Money Out <pensionmoneyout@quilter.com> wrote:

Good morning Georgina,

Yes we can accept an email with scanned copy of the form.

If you have any further queries please do not hesitate to contact us.

Kind Regards

Simon Cousens

Wealth Pension Income | Pension Client Services | Quilter

T: 0808 171 2626 | **W:** www.Quilter.co.uk

My hours of work are Monday – Friday, 8.30am – 6.00pm.

Our customers inspire us to do everything we can to *excel in the moments that matter*

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From: info@rcadministration.com <info@rcadministration.com>

Sent: 26 September 2022 10:44

To: UK FM Pension Money Out <PensionMoneyOut@quilter.com>

Subject: [External] Re: Our REF : WF 710648987

Hi Simon,

Thank you for your email and the attached discharge form.

Will it suffice to send a scan of the signed form to by email?

Kind regards

Georgina

On 22/09/2022 14:54 UK FM Pension Money Out <pensionmoneyout@quilter.com> wrote:

Good afternoon,

Thank you for your request for Mr A Rafter to transfer funds to RC Administration Limited.

Before we can proceed please complete the attached discharge form.

If you have any further queries or concerns please do not hesitate to contact us.

Kind regards

Simon Cousens

Wealth Pension Income | Pension Client Services | Quilter

T: 0808 171 2626 **E :** 21711

E: simon.cousens@quilter.com | **W:** www.Quilter.co.uk

My hours of work are Monday – Friday, 8.30am – 6.00pm.

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Kind regards

RC Administration Limited

Phone: 0330 311 0839

1A Park Lane
Poynton
Cheshire
SK12 1RD

Company Number: 12409200

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- Letter from employer confirming contributions.pdf (485 KB)
- 3 monthly payslips.pdf (568 KB)
- Letter from Employer confirming employment and participation.pdf (191 KB)
- Bank Statement 3. Sep-Oct.pdf (247 KB)
- Bank Statement 2. Aug-Sep.pdf (244 KB)
- Bank Statement 1. Jul-Aug.pdf (17 MB)
- Bank Statement 4. Oct-Nov.pdf (6 MB)
- Signed forms.pdf (812 KB)
- Scheme Bank Statement - Rafter Family Pension (1).pdf (72 KB)