

ADVICE NOTE D11026788

Shipto
GEORGINA MARTIN
PENSION PRACTITIONER
48 CHORLEY NEW ROAD

BOLTON

BL1 4AP

Account No. HMR001

Required Date 15/06/2018

PO Number 25630881

Carrier Service DPM.22 -

Sales Order S07345687

Destination UNITED KINGDOM

Product Code	Description	Quantity	UoM	Location
5014992S	P60SINGLE-18	2	EACH/1	BC066

Special Instructions

Returning an item to us?

Don't forget to check you've correctly entered your name, address and any reference numbers (These might include your Self Assessment 10 digit Unique Taxpayer Reference, National Insurance number or Pay As You Earn reference)

Want to track or submit a form online?

Many are now available through your Personal Tax Account. Get started at gov.uk/personal-tax-account.

If you're an employer you can download various PAYE forms at gov.uk/get-payee-forms-p45-p60 and register for email alerts at hmrc.gov.uk/employeremailalert.

P60 End of Year Certificate

Tax year to 5 April

2018

To the employee:

Please keep this certificate in a safe place as **you will need it if you have to fill in a tax return. You also need it to make a claim for tax credits or to renew your claim.**

It also helps you check that your employer is using the correct National Insurance number and deducting the right rate of National Insurance contributions.

By law you are required to tell HM Revenue and Customs about any income that is not fully taxed, even if you are not sent a tax return.

HM Revenue and Customs

The figures marked ★ should be used for your tax return, if you get one

Employee's details

Surname

Forenames or initials

National Insurance number

Works/payroll number

Pay and Income Tax details

	Pay	Tax deducted
	£	£
In previous employment(s)		
In this employment	★	if refund mark 'R'
Total for year		
Final tax code		

National Insurance contributions in this employment

NIC table letter	Earnings at the Lower Earnings Limit (LEL) (where earnings are equal to or exceed the LEL)	Earnings above the LEL, up to and including the Primary Threshold (PT)	Earnings above the PT, up to and including the Upper Earnings Limit (UEL)	Employee's contributions due on all earnings above the PT
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	£	£	£	£	p

Statutory payments included in the pay 'In this employment' figure above

Statutory Maternity Pay	£	p	Statutory Paternity Pay	£	p	Statutory Shared Parental Pay	£	p
Statutory Adoption Pay	£	p						

Other details

Student Loan deductions in this employment (whole £s only)

£

To employee

Your employer's full name and address (including postcode)

Employer PAYE reference

Certificate by Employer/Paying Office:

This form shows your total pay for Income Tax purposes in this employment for the year.

Any overtime, bonus, commission etc, Statutory Sick Pay, Statutory Maternity Pay, Statutory Paternity Pay, Statutory Shared Parental Pay or Statutory Adoption Pay is included.

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	p			p

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