

7 Beechey Avenue  
Marston  
Oxford  
X3 0JU

Bespoke Pension Services Limited  
Daws House  
33-35 Daws Lane  
London  
NW7 4SD

By email: [info@bespokepensionservices.co.uk](mailto:info@bespokepensionservices.co.uk)

Date: 06 January 2015

Dear Sirs,

Please accept this letter as my instruction to give notice pursuant to 17.1 of the Administration Agreement to terminate your position as Administrator of the Scheme with 14 days calendar notice.

I have appointed Pension Practitioner .Com Limited as replacement administrator and please provide such assistance as reasonably necessary to give effect to the transfer of administration services to my new provider.

Please notify HMRC in accordance with regulation 6 of The Registered Pension Schemes (Provision of Information) Regulations 2006 (SI 2006/567) of this change.

Signed

*Renata Lanzoni*

**RENATA LANZONI**

***Trustee & Administrator Resolution***

***RF INVESTMENT SOLUTIONS PENSION SCHEME***

Trustee: RENATA LANZONI of 7 Beechey Avenue, Marston, Oxford, OX3 0JU

Administrator: Pension Practitioner .Com Limited of Daws House, 33-35 Daws Lane, London. NW7 4SD

Date: 06 January 2015

1. The Scheme is governed by a Trust Deed and Rules dated 06 March 2014.
2. The Trustee has appointed the new Administrator to the Scheme.
3. The Administrator wishes to make a Resolution to replace Bespoke Pension Services Limited as Administrator and wishes to covenant with the Trustee to adopt all provisions of the Trust Deed and Rules and Service Agreement.
4. The Administrator agrees to make a declaration as required *section 270 Finance Act 2004 to HMRC*.

The Administrator resolves that:

1. With effect from the date of this resolution will adopt all provisions, rules and responsibilities set out in the Trust Deed and Rules and Administrator Agreement.
2. Will become the Registered Administrator of the Scheme.

The Trustee resolves that:

1. She will be bound by this Resolution and terms of business of the Administrator
2. Shall provide such assistance as is necessary to effect the transfer of administration services to the Administrator.

Signed: *Renata Lanzoni*

**Renata Lanzoni**

Signed: *B M Davis*

***For Bespoke Pension Services Limited***