

# The Pensions Regulator

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www.thepensionsregulator.gov.uk

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H. BRAGMAN LTD DIRECTORS PENSION SCHEME  
DAWS HOUSE  
33-35 DAWS LANE  
LONDON  
NW7 4SD



Your PAYE reference	846/B14231
Letter code	1095287941

June 2017

Dear Employer

## Automatic enrolment: do you need to act?

We wrote to you recently with regard to the changes to the law for workplace pensions under the Pensions Act 2008; this is known as automatic enrolment. We confirmed that according to our records H. BRAGMAN LTD DIRECTORS PENSION SCHEME operates a Pay-As-You-Earn (PAYE) scheme but does not employ any staff, and therefore you do not have any automatic enrolment duties. If this is still the case then you don't need to take any further action at this time.

## Have your circumstances changed?

If you do employ staff now, you need to inform us immediately. We will then confirm when your legal duties start and what these are. For further information please go to: [www.tpr.gov.uk/ae-checker](http://www.tpr.gov.uk/ae-checker)

If you employ staff in the future, you need to inform us when you take them on.

## How to inform us

To inform us, please send an email to [customersupport@autoenrol.tpr.gov.uk](mailto:customersupport@autoenrol.tpr.gov.uk) stating:

- the name of the employer
- your PAYE scheme reference
- how many staff are employed
- your name, address, contact number, email address, and any job title.



You should be aware that there may be consequences, including fines and/or prosecution, if you have staff and fail to tell us that you are an employer.

Yours faithfully

**Darren Ryder**

Director, The Pensions Regulator

