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H. BRAGMAN LTD DIRECTORS PENSION SC DAWS HOUSE 33-35 DAWS LANE LONDON NW7 4SD

Debt Management and Banking

Mr P Sebastian **HMRC DMB 330** BX5 5AB

Phone

0300 200 3813

www.hmrc.gov.uk

Date of issue 22 May 2014

Reference

846 P H 00158600

Dear Sir/Madam

Outstanding amount: £2137.38

We wrote to you previously about the outstanding amount shown above. Our records show this is still outstanding and you haven't contacted us about it. For more details see the attached Statement of Liabilities.

If you operate PAYE then reporting in real time doesn't change your responsibilities. You still need to pay the full amount you deduct from your employees throughout the year. For more information and guidance about reporting in real time go to www.hmrc.gov.uk/payerti/index.htm

To pay in full now go to www.hmrc.gov.uk/payerti/index.htm

When paying us late electronically you need to give us the year and month your payment relates to so that we can correctly allocate it. To do this use your 13 character reference shown above and add 4 additional characters for the year and month as shown on the reference checker at www.hmrc.gov.uk/tools/payinghmrc/paye-index.htm

Please note that we charge interest on all PAYE and Construction Industry Scheme (CIS) payments which are due on or after 19 April 2014.

We know that RTI is new to employers and we want to help you to put right any issues to do with the amount shown above. If you need our help to work out what your payment should be, please phone us on 0300 200 3813 as soon as you get this letter. If you have an agent or representative you may wish to show them this letter.

Information is available in large print, audio tape and braille formats. Type talk service prefix number - 18001.

Please act now unless you have paid in full within the last few days.

Yours faithfully

Officer of Revenue & Customs

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Statement of liabilities

H. BRAGMAN LTD DIRECTORS PENSION SC

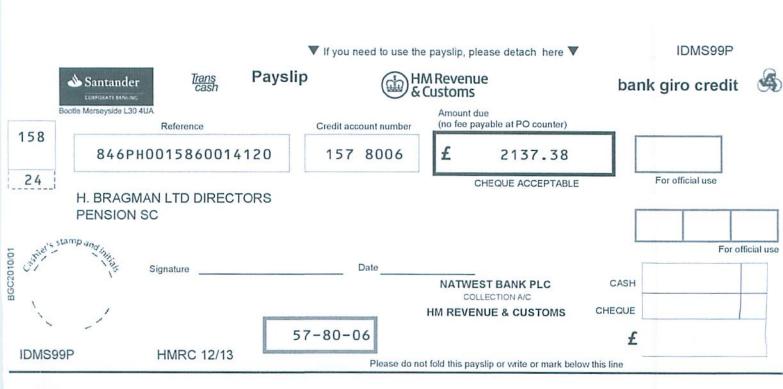
22 May 2014

Reference 846 P 158600

Period ended	Description	Unpaid amount
05-02-2014	PAYE Specified Charge	
	Tax	265.91
	Class 1 NIC	373.89
05-03-2014	PAYE Specified Charge	
	Tax	373.89
	Class 1 NIC	373.89
05-04-2014	PAYE Specified Charge	
	Tax	373.89
	Class 1 NIC	373.89
	Interest To 22-05-2014	2.02

Total unpaid amount £ 2137.38

Interest accruing, per day, until payment £ 0.06



Paying HMRC

Please ensure your payment reaches us by the due date.

We recommend the payment methods shown at 1 - 5 below. These are the most secure and efficient

1 Direct Debit



To set up a Direct Debit payment go to www.hmrc.gov.uk/login then go to log in or sign up for the appropriate online service. 5 Post Office Take the payslip with your payment to



any participating Post Office.
If paying by cheque, make your cheque payable to 'POST OFFICE LTD'.

The Post Office also accept payment by debit card.

6

2 Direct Payment



Using the internet or phone, provide your bank or building society with the following information to make a Direct Payment:

- payment amount
- sort code 08-32-10
- account name 'HMRC'
- account number 12001039
- your reference as shown on the payslip.

3 BillPay



Pay online using your debit or credit card. Go to www.billpayment.co.uk/hmrc and follow the guidance.

4 Your Bank



If your bank offers this service, take the payslip and payment to any branch of your bank. Any cheque must be drawn on your bank, and made payable to 'HM REVENUE & CUSTOMS ONLY'.

Other banks may refuse to accept payment.

6 Post If you use this method:



- make your cheque payable to 'HM REVENUE & CUSTOMS ONLY' followed by your payslip reference
- send the payslip and your cheque, both unfolded, to HM Revenue
 Customs (in the return envelope, if provided).

A stamp for the correct postage is required.

If you do not have a return envelope, please send your cheque to:

HM Revenue & Customs, BRADFORD BD98 1YY

Further payment information

You can find further payment information online. Go to www.hmrc.gov.uk/payinghmrc

Please do not write or mark below this perforation