

---

**INVOICE**

---

**INVOICE# INV-3398**

Bill To:
Portcullis Executive Pension Plan Lonsdale Risk Solutions Limited Lonsdale House 7-9 Lonsdale Gardens Tunbridge Wells Kent TN1 1NU

DATE
10 Sep 2015

Item	Description	Amount
Pension Administration Services	Annual renewal for pension administration services to the Trustees for the period 24 September 2015 to 23 September 2016 to be paid quarterly by Direct Debit Mandate.	1,200.00

Thank you for using our services

Sub Total: 1,200.00

VAT (20%): 240.00

---

**Total:** £1,440.00

---

**Terms & Conditions**

Payment to be received within 14 days of invoice date. Payments received after this period will be subject to a late interest charge of 5% of the value of the invoice for each calendar month thereafter. BACS:

Barclays Bank Plc  
Branch: St Johns Wood and Swiss Cottage  
Account Name: Pension Practitioner .Com  
Account Number: 73698947  
Sort Code: 20-74-63