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Pension Schemes

User Name: (00005886)

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Pension Scheme Return reminder

For the year ended 05/04/2009

Pension Schemes Services

Yorke House
Castle Meadow Road
Nottingham
NG2 1BG

Tel 0845 600 2622
Monday to Friday 09.00 - 17.00

Fax 0115 974 1480

Date of issue 02 November 2009

Parklands Retirement Benefits
33 Newport Road
Woolstone
Milton Keynes
MK15 0AA

You are reminded that a notice to make and deliver a Pension Scheme Return for the year ended 05/04/2009 was issued on 06/04/2009.

Pension Scheme Tax Reference

00568913RC

Pension Scheme Name

PARKLANDS RETIREMENT BENEFITS SCHEME.

If you have filed a return in the last few days, please ignore this reminder.

If audited accounts have been prepared for a period or periods ending in the year shown above, you should make the return for the period or periods covered by those accounts.

You must file the return online. Our Pension Schemes Online service provides a quick, secure and convenient way to send and receive information. If you have not already registered to use this service, visit our website at **www.hmrc.gov.uk** and select 'Pension Schemes' under 'do it online'.

Time limits

You must get the Pension Scheme Return to me by

- 31 January 2010
- 3 months after the day this notice is given

whichever is the latest.

If the scheme has completed winding up before 31 October 2009, you must get the Pension Scheme Return to me by

- 3 months after the day on which winding up is completed
- 3 months after the day the notice is given

whichever is the latest.

You risk being charged penalties if you fail to file the Pension Scheme Return within the time limit, or you make an incorrect return.

APSS 305