Dear Gavin and Emily,

Sorry for not getting back to you today, it has been a hectic day.

We appreciate that this may come too late for you to meet the deadline and understand what that means.

I attach “Profit and loss” and Balance sheets for the year ending:

•5th April 2014

•5th April 2015

•5th April 2016

•5th April 2017

Kindly note that the profit and loss shows the correct figure for the tax year period, the balance sheet splits the figures as it can only work to the end of a month, but you should be able to work that out from one year to the next.

I also attach scanned bank statements (including some transfer letters from the bank).

I also attach the completion statements for the purchases for the “Meadows” – now called Highcroft and the Duke of Wellington Stanwick.

We have had an official revaluation of the Duke of Wellington and I will send you the revaluation report in another email.

Many thanks

I am available on 07798 888 673 or email this evening if you want to ask anything.

Caroline Vaz