

V M Raja FCA
Vipin Raja & Co
100 College Road
Harrow
Middlesex
HA1 1BQ

1 December 2012

Dear Vipin

PDR Group Pension Scheme

Thank you for the data, to which I confirm the following

Raj Contribution Rates

I note from the paperwork provided that the expected allowance used for the current year amounts to £24,084 and therefore, the current available allowance including carry forward amounts to £83,219.

A straightforward transfer of shares against this sum is not permitted under HMRC rules. A debt must be created and that debt settled by way of a transfer of shares, any shortfall must be made good if the shares transferred are lower than that provided for.

It is always difficult to get an exact number of shares equal to £83,219. You will therefore need to register those shares nearest to this sum with any balance paid in as a cash contribution; rounded to the nearer £1. To assist you, I have presumed that the dollar holding is in Credit Suisse Group AG (ADR) (NYSE), and as such you will also need to apply the prevailing dollar rate as at Friday's close which therefore would mean that the dollar value of these shares is \$133,350. Raj will need to use Friday's closing share price of 23.61.

I have prepared an in-specie contribution agreement for Raj, based on a contribution of £83,219, which will be settled by the quoted shares held. Please ask Raj to sign and return this to me. Please retain my enclosed letter on your files as confirmation that we accept this share transfer on behalf of the SSAS.

If you are in agreement with this process, you will need to insert the number of shares to be transferred on the stock transfer form, plus the details of the holding – I have pre-completed the other information for you. This will need to be signed by the nominees and sent to the Stamp Office for payment of SDLT. It will need to be returned to me to forward to the Registrar, together with the relevant certificates.

As the Trustees (in the name of the SSAS) did not have a nominee account at the time of the transfer, it is not possible for the nominee company to continue to hold those shares at this time.

The share transfer form contains a reference code in accordance with HMRC rules that the shares are held for the benefit of PDR.

Punam's Contribution Rates:

In respect of the contribution for Punam, it is not possible to determine from the information provided the available unused allowance as the statements provided are benefit statements.

We can carry forward unused allowance but I will need a note of her PAYE earnings for the current and 3 previous tax years. Can you kindly email me these details please.

A payment from her employer of £50,000 as a cash payment to the trustee account can be made (we can provide a holding account at Investec for this payment). The SSAS can then pay Raj £50,000 for the subsequent disposal of shares and he can then credited back that cash to the director's loan account.

Pension Transfers

The clients may transfer the cash value of these investments to their pension scheme account, I would recommend that we obtain current fund and transfer values from each of the providers.

To do this we will require a letter of authority for each member and we will then make the relevant enquiries. We charge £150 per pension policy transfer plus VAT, as this falls outside of the annual administration of the SSAS. Would you please confirm if the trustees are in agreement before we start the process.

If you need to talk through this paperwork, I am working tomorrow afternoon and will be in the Office on Monday afternoon.

Yours sincerely

Gavin McCloskey
For Pension Practitioner .Com